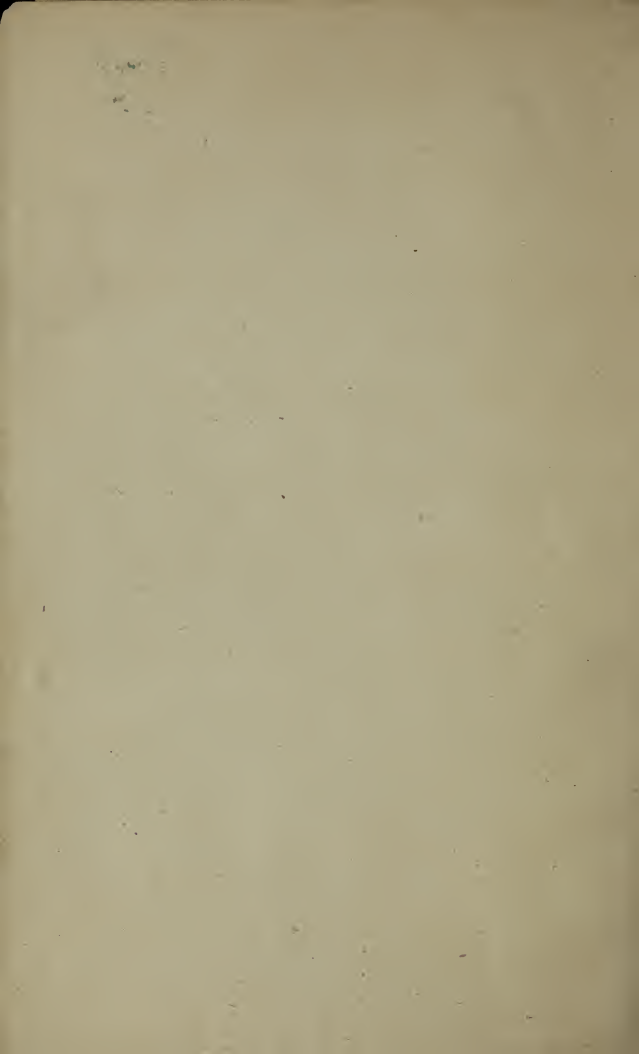


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# RULES

OF THE

AMALGAMATED SOCIETY

OF

# CARPENTERS & JOINERS.

ESTABLISHED JUNE 4TH, 1860.

AMENDED RULES AS ADOPTED

BY THE

VOTES OF THE MEMBERS IN SEPTEMBER, 1889.

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AMERICAN EDITION.

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"UNITED WE STAND; DIVIDED WE FALL."

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EACH MEMBER TO BE CHARGED 9 CTS. FOR A COPY OF THESE RULES.

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MANCHESTER:

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## PREFACE.

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SOCIETIES whose funds are available for the support of their sick, infirm, superannuated, disabled, and unemployed members, and for affording aid to families bereaved by death, have long been the pride of all intelligent men; and it will be admitted that those who, by forethought and self-denial, make such provision for themselves and families, not only contribute to their social, moral, and intellectual advancement, but, by strict adherence to rule and discipline, acquire a knowledge of business which qualifies them for positions of responsibility and trust.

Unhappily, by a fluctuating commerce, many who depend for the necessities of life on their daily toil are often deprived of employment. They wander through the streets of town or city day after day seeking to regain employment, but, alas! in vain; returning to their homes with the too oft-repeated words, "No work again." This continues until upon many an honest man's mind rests, like an incubus, the thought, when and how shall I relieve myself of debt? Debt,

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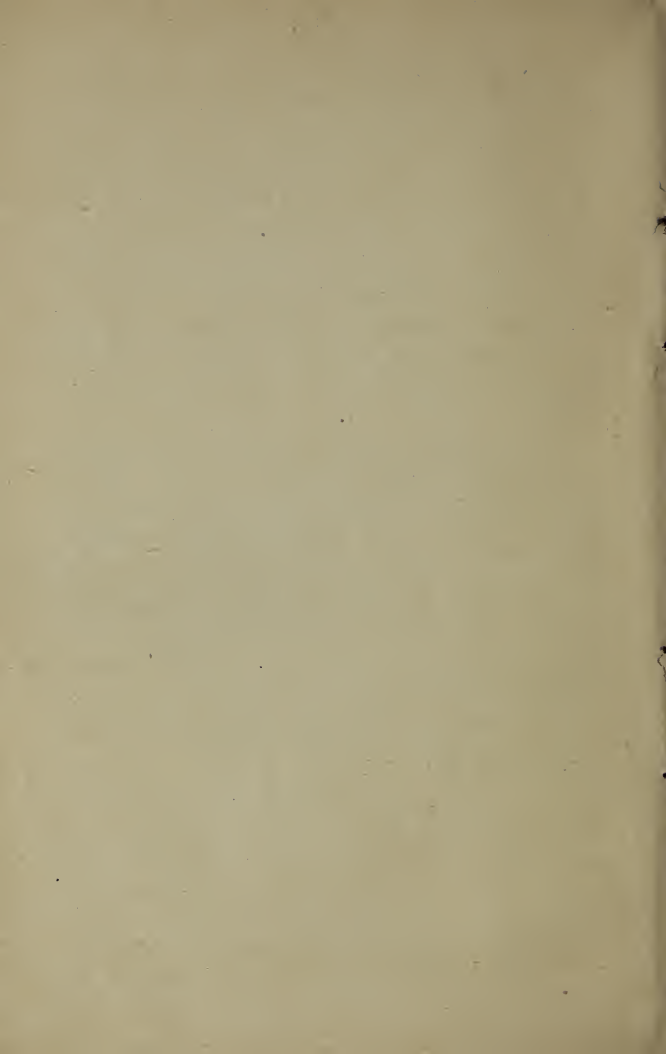
so much dreaded by every honest woman, who heaves her lonely sighs and sheds her silent tears ! Debt, the natural effect of which slowly but surely deprives of self-respect, and changes many an honest man into a dishonest one, after having, it may be, for many long years struggled to maintain the former character ! Devoid of humanity must be the men who are not willing to relieve these distresses, and to prevent, in some degree, this wreck of character, by uniting to support their brother whilst seeking work but finding none.

The prolific character of the Anglo-Saxon race rapidly increases the population, and causes many of the most intelligent of our skilled artisans to resort to emigration as a means of improving their social position. The inhabitants of the lands of their adoption they are destined to bless by stimulating their industry and developing their commercial resources ; and thus the comforts and happiness of the people will become greatly augmented.

The Amalgamated Society of Carpenters and Joiners offers a bond of union to the trade in various parts of the world. Although oceans may separate us from each other, our interests are identical ; and if we become united under one constitution, governed by one code of rules, having one common fund available wherever it may be required, we thus acquire a power which, if judiciously exercised, will protect our interests more effectually and will confer greater advantages than can possibly be derived from any partial union.

Let those of us who know the practical value of association, manifest our attachment to it by promoting its advancement with energy, and embrace every opportunity of making it known and valued by those whose duty and interest it is to unite with us. Doing this, we leave to future generations the means of conserving their best interests ; trusting that our children may see the universal establishment of productive and distributive co-operative societies, which already give promise of becoming the means by which workmen may derive greater benefits arising out of their own industry.

But we shall be faithless to our fellow working men if we omit to record our honest conviction that this much-to-be-desired condition must be preceded by the equally universal spread of the principles of economy and sobriety, which would be accelerated by our meeting for business in public halls or private rooms, where, by the establishment of libraries, and listening to the voice of the lecturer on all subjects connected with our interests, we and our sons shall become respectful and respected, and make rapid progress in the onward march of reform,



# R U L E S .

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## RULE 1.

### Name, Objects, and Constitution.

1. This Society shall be called the “AMALGAMATED SOCIETY OF CARPENTERS AND JOINERS ;” the registered General Office and place of meeting for the business of the Society shall be at 95, Brunswick Street, Ardwick Green, Manchester, in the county of Lancaster, England, until such time as it shall be removed, with the consent of at least three-fourths of the members of the General Council, to other premises situate in Manchester ; or removed from Manchester by a majority of the votes of the members throughout the Society, recorded at summoned Branch meetings.

Name of  
Society, and  
place of  
business.

2. The objects of this Society are to raise funds for the advancement and protection of the trade ; for the mutual support of its members in case of sickness, accident, superannuation ; for the burial of members and their wives ; emigration ; loss of tools by fire, water, or theft, and for assistance to members out of work. Also, as directed in the following rules, to form a Contingent and Benevolent Fund, which shall be used for the purpose of granting assistance in cases of extreme distress not otherwise provided for by these rules.

Objects.

3. It shall be divided into branches, each Branch to appoint its own officers and conduct

Constitu-  
tion.

its own business. No Branch of this Society shall consist of more than 300 members.

Inspection  
of Books.

4. The books concerning this Society as a whole shall be kept at the General Office, and shall contain a list of the names of all the members of the society; the books concerning each Branch shall be kept at the respective Branches; and all such books shall be open at all reasonable times to inspection by every member or person having an interest in the funds of the Society.

Abbrevia-  
tions used  
in the rules

5. The following abbreviations, when used in these rules, or in the reports or other documents issued by the Society, shall bear the following meanings respectively, viz. :—

G.C.	shail mean	General Council.
E.C.	„	Executive Council.
C.C.	„	Chairman of the Council.
G.S.	„	General Secretary.
G.O.	„	General Office.
D.C.	„	District Committee.
D.S.	„	District Secretary.
D.O.	„	District Office.
B.P.	„	Branch President.
V.P.	„	Vice-President.
B.S.	„	Branch Secretary.
B.R.	„	Branch Referee.
C.S.	„	Check Steward.
M.S.	„	Money Steward.
B.T.	„	Branch Treasurer.
B.A.	„	Branch Auditors.
S.S.	„	Sick Stewards.
D.K.	„	Doorkeeper.
B.C.	„	Branch Committee.

## RULE 2.

### New Branches.

1. Any number of carpenters and joiners, not less than seven, who desire to form a Branch of

Conditions  
of opening  
new  
Branches.



this Society, must apply to the nearest Branch, or to the E.C. or D.C., and state their ages, and how long they have worked at the trade. Any Branch applied to as above shall send to the E.C. or D.C. the number of men desirous of joining the proposed Branch, and all other particulars. Should the E.C. or D.C. decide that the said applicants may open a Branch at any specified place, they may adopt measures to carry the same into effect. Persons entering a new Branch shall be subject to the same rules and regulations as persons entering other Branches.

### RULE 3.

#### Admission of Other Societies.

1. Any society or branch of a society of carpenters and joiners, or any member or members thereof, whose average age does not exceed 34 years, may be admitted into this Society on the following terms:—(1) That 95 per cent of the applicants produce medical certificates of good health. (2) That they each pay an entrance fee equal to the average worth per member of this Society as per last published Annual Report. (3) That for the purpose of superannuation benefit they date their entrance from the time they join this Society, but any society or branch of a society having aged members who have been in receipt of superannuation benefit for at least twelve months previous to the date of their joining this Society, they shall have the benefit they have been receiving secured to them. (4) The candidates so applying shall be allowed six months to complete the terms above specified, and their entrance will be received by instalments, if required, but they will not become members of this Society until all their entrance

Conditions  
of admis-  
sion.

is paid. Candidates omitting to pay up all their entrance within six months of the date when the first instalment is received shall forfeit the same to the Society. Those who have already been society men for twelve months shall become free members at once, but they shall not become members nor be entitled to any benefit until these conditions have been complied with. (5) Non-free members must have been twelve months in the Society, dating from the time they joined their respective societies, before being entitled to benefit.

Powers of  
the E.C. and  
D.C.

2. All applications for the benefit of this rule shall be made to the E.C. or D.C., who shall have power to refuse any person admittance, if it be proved that he has been guilty of any irregular conduct in this or any other similar Society.

## RULE 4.

### Branch Meetings.

Business,  
how and by  
whom con-  
ducted.

1. The business of the Branches of this Society shall be conducted by the following officers:— Branches numbering not more than 60 members shall elect a president, secretary, check steward, sick steward, treasurer, referee, committee, auditors, and trustees; above 60, to elect, in addition to the officers above named, a vice-president; above 100, to elect, in addition to the officers above named (the V.P. included), a money steward; each Branch having 30 members or more to have a doorkeeper, if necessary. They shall meet every fortnight to transact business. All members' contributions must be paid at this meeting, and propositions for new members decided. The time of meeting and closing to be at the discretion of each Branch.

Time of  
meeting and  
closing.

2. In the house where the Branch holds its meetings a box shall be kept, secured by three locks. The keys of the Branch box shall be held by the B.P., B.S., and C.S. In the said box shall be kept all books, papers, letters, &c., which are not wanted between meeting nights. If the officers neglect to furnish the meeting with the keys, and thereby cause the box to be damaged, it shall be repaired at the expense of the party or parties so neglecting. Any officers leaving before the close of the meeting without the sanction of the Branch shall be fined 18 cts.; when they retire from office, if they neglect to deliver up the keys to their successors, they shall be fined 35 cts. Each Branch must adopt the best means for the security of the box and its contents. The landlord or owner of the Branch house, shall, if required, give security for its safety.

Property to  
be kept in  
Branch box

Security to  
be obtained  
for box and  
contents.

3. Should any case come before a Branch on which the rules are silent, or not clearly defined, the case shall be immediately sent to the E.C. for their decision; and the case, with the decision of the E.C. thereon, shall be published in the Monthly Report, and shall thenceforth be a guide to all other Branches. All such decisions to be inserted in the Branch minute-book.

Silent  
points in  
the rules.

4. Should any member be on the point of exclusion through distressed circumstances, and make the case known to his Branch, if he be a deserving member, a subscription by the members of his Branch may be made to retain him.

Distressed  
members on  
the point of  
exclusion.

5. Each Branch shall appoint a surgeon for the purpose of examining and giving certificates as to the state of health of candidates proposed as members of this Society, such certificates to be paid for from the Society's funds. Branches shall also have a discretionary power of engaging

Appoint-  
ment of a  
surgeon.

a surgeon to provide medicines or medical attendance to sick members; but the surgeon so appointed must not be paid from the funds of the Society, nor shall it be compulsory upon any member to subscribe to a medical fund.

Reporting  
the income  
and expen-  
diture.

6. The quarterly accounts of Branches shall close on the last meeting nights in March, June, September, and December. The yearly accounts shall close on the last meeting in December in the British Isles and America, and on the last meeting in September in Australasia. On the first meeting nights in January, April, July, and October, the report of the income and expenditure of the past quarter, and on the first meeting in each financial year, the income and expenditure for the past year, shall be read over by the auditors and submitted to the meeting. This business to commence half an hour after the time of meeting. The following incoming and retiring officers must be in attendance, and remain in the branch until the financial reports have been read over, or be fined 18 cts.; viz., B.P., V.P., B.S., B.T., C.S., and M.S. The Branches must be most particular in their selection of auditors, who should be capable of detecting and stopping all confusion or mistakes in the books and of preventing fraud being practised on the Society.

Branches to  
be particu-  
lar in the  
selection of  
auditors.

Branches  
shall have  
power to  
punish  
members  
bringing the  
Society into  
discredit.

7. It shall be competent for any Branch, at a special or quarterly meeting, to fine (the amount not to exceed \$14), suspend, or expel any member from the Society, upon satisfactory proof being given that such member has, by his conduct, brought the Society into discredit, wilfully violated the recognised trade rules of the district in which he is working, or fraudulently received or misapplied the funds of the Society, or the moneys of any member or candidate intrusted to him for payment to the Society.

8. If any doubt arise in the minds of the members of the Branch as to whether a member claiming sick benefit is really ill, or a member claiming unemployed benefit or trade privileges is fit for work, they shall appoint a physician or surgeon to investigate his case, who shall give a certificate as to the member's state of health; the expense to be borne by the Society.

In cases of doubt as to members claiming benefits.

9. Branches shall have power to suggest cases for relief of members from the Contingent Fund; and in cases of distress, if the Branch be satisfied that they deserve assistance, full particulars must be sent to the E.C. or D.C. Should other applications be made to any Branch for assistance, they shall be referred to the E.C. or D.C. All such applications shall be made in writing, and signed by the parties so applying. They shall state the number of members present at the Branch meeting when the application was made, and the number of votes recorded in its favour and against it.

Cases for relief from Contingent Fund.

10. Any member desirous of visiting a Branch to which he does not belong shall be admitted thereto, and if a majority of the members present consent, allowed to take part in the proceedings, but not to vote. Should he misconduct himself, he shall be subject to the penalties contained in Rule 46, clause 12.

Members visiting other Branches.

11. Discretionary power shall be invested in each Branch as to the time allowed for each speaker, but whenever any motion has been decided upon, no one shall be allowed to speak on the subject any longer.

No speaking after decision.

## RULE 5. Summoned Meetings.

1. At all summoned meetings the roll shall be called half an hour after the time stated in the summons. Any member residing within three

Time for calling the roll.

Business of  
summoned  
meetings to  
be stated  
on the  
summons.

District  
meetings.

Votes of the  
Society at  
large to be  
taken at  
summoned  
meetings.

Present  
members  
not allowed  
to vote.

miles of the place of meeting, and failing to attend (unless a written apology be sent to the B.S.), shall be fined 9 cts., except members who are foremen, or over 50 years of age. No member to leave the meeting without the consent of the B.P., or to be fined 9 cts. The business transacted at special meetings shall not be binding, unless the members have been duly summoned. The meeting shall strictly confine itself to the objects specified in the summons. The mode of sending summonses to be at the discretion of each Branch.

2. In any large town or district where there are two or more Branches, they may hold conjointly a special summoned meeting of their members whenever occasion requires, and all resolutions passed at such special meetings shall be recorded in the minute books of each Branch, and shall be binding on the several Branches within the district, and shall in no way be rescinded, altered, or set aside, except by the consent of the majority of the members present at a subsequent special meeting of the Branches.

3. Upon any question which under these rules is required to be decided by a majority of the members of the Society, the votes of such members shall be taken at summoned meetings of their respective Branches, and the number of members voting on both sides shall immediately be transmitted by the respective Branch Secretaries, in accordance with Rule 17, clause 5, to the G.S., who shall add up the same, and the question shall be decided by a majority of the total number of members voting, and not by a majority of Branches.

4. No member shall be allowed to vote on any question unless he is present at his Branch meeting at the time when the votes are recorded.

## RULE 6.

### Entrance.

#### 1. SCALE OF ENTRANCE.

Age.	\$	c.	Age.	\$	c.
Under 25 .....	2	63	Under 36 .....	6	57
„ 26 .....	2	80	„ 37 .....	7	00
„ 27 .....	3	15	„ 38 .....	7	53
„ 28 .....	3	50	„ 39 .....	8	14
„ 29 .....	3	85	„ 40 .....	8	75
„ 30 .....	4	20	„ 41 .....	9	45
„ 31 .....	4	25	„ 42 .....	10	15
„ 32 .....	4	90	„ 43 .....	10	85
„ 33 .....	5	25	„ 44 .....	11	55
„ 34 .....	5	69	„ 45 .....	12	25
„ 35 .....	6	13			

Any person 35 years old and upwards shall give a certificate or satisfactory evidence of age, if required. Candidates over 35 years to give certificate of age.

2. Candidates shall possess the following qualifications:—They must be in good health, have worked at the trade five years, be good workmen, of steady habits, and good moral character, and not less than 20, or more than 45 years of age. They shall not at the time of their admission belong to, or, if admitted, afterwards enter, any other trade society. Apprentices in the last year of their engagement may be admitted, if they are in every respect eligible in conformity with the conditions herein specified. Qualifications of candidates.  
Admission of apprentices.

3. No person who has been excluded from this Society shall be allowed to re-enter until particular inquiry has been made as to whether he ever defrauded this Society, or any of its members, in relation to society matters, or acted Inquiries to be made previous to re-admission.



in any way contrary to the interests of the trade ; and in the event of any such matter being proved against him, he shall make restitution, or give satisfaction to the parties he has injured before he can be re-admitted ; inquiry shall also be made as to whether he ever applied to any other Branch for admission, and if so, what Branch. If the inquiry be neglected, and the person be allowed to enter without having made restitution, or given satisfaction, he shall be excluded, and the amount he has paid shall be forfeited to the Society.

Persons not  
to be ad-  
mitted.

4. No person shall be admitted who has acted contrary to the interests of the trade, or been excluded from any other society for misconduct, until such restitution be made or satisfaction given to injured parties as may be ordered by the E.C., or D.C., or by the Branch which he is desirous of entering.

Mode of  
proposing  
candidates.

5. Members proposing and seconding any person shall do so verbally, and on the night of admission attend to give all necessary information regarding his character, &c. ; failing to attend, unless a reasonable excuse be given, to be fined 35 cts. The proposer and seconder shall have been members of this Society six months.

Penalties  
for pro-  
posing unfit  
persons.

Members knowingly proposing and seconding persons for admission contrary to these rules shall be fined \$3.50. Any member present knowing anything against such candidate's character, and not openly stating it to the meeting, shall be subject to the same fine.

Candidates  
to be pre-  
sent when  
proposed.

6. Candidates shall be present when proposed and seconded, on a regular meeting night ; they shall pay 2s. 6d. proposition money in European, \$1 in United States, 62 cts. in Canadian, and 5s. in Australasian Branches ; also 9 cts. for a copy of the rules, and they shall sign the proposition form book.



A fortnight shall elapse before the candidate proposed is admitted, for the purpose of making inquiries. If a candidate fail to apply for admission on the following or any regular meeting night within three months from the date of his proposition, he shall forfeit what he has paid, unless a satisfactory reason be given to the Branch.

Candidates to apply for admission within three months.

7. Candidates on the night they apply for admission shall satisfactorily answer all questions put by the B.P., give their concurrence to the rules, and furnish such evidence of their eligibility as the Branch may require. Their election shall be decided by a majority of the members present. If rejected, all moneys paid by them shall be returned; but if elected, they shall pay \$1, and be allowed fourteen weeks from the time of their admission to pay the remainder of their entrance money; failing to do so, they shall be excluded. They must also sign the entrance book on the night of admission, and be twelve months in the Society before they are free to all benefits.

Candidates to answer all questions put to them by the B.P. on the night of admission.

Time allowed for paying entrance money, and when free to all benefits.

8. Any person who may make a false declaration for the purpose of obtaining admission into this Society shall be subject to exclusion, and shall forfeit all moneys that he may have paid into its funds.

Candidates making a false declaration.

## RULE 7.

### Honorary Members.

1. Any person being desirous of aiding and promoting the objects of the Society may (on the approval of a Branch meeting) become an honorary member by paying an entrance fee of 2.63, and by other voluntary contributions or donations, paid annually or otherwise, at his

Conditions of membership.

pleasure, for the benefit of the members of this Society; but he shall not be entitled by such donation or subscription to any benefit or emolument from the funds of the Society.

## RULE 8.

### Contributions.

35 cts. per week entitles members to all benefits; 27 cts. per week to all but sick benefit.

1. Members of this Society shall be entitled to all benefits by paying 35 cts. per week contribution, and 9 cts. per quarter to the Contingent and Benevolent Fund; or they may pay 27 cts. per week contribution and 9 cts. per quarter to the Contingent and Benevolent Fund, and be entitled to all benefits except sick benefit. No member to pay a less contribution than the above-named, except those who have received the accident benefit, when a payment of 18 cts. per week will entitle them to the benefits provided for in Rule 33, clause 5.

Members increasing their contributions.

2. Members who pay 27 cts. per week are not exempt from contributions when sick; and such members desiring to increase their contributions to 35 cts. per week must pay the additional 8 cts. per week for twelve months before they are entitled to sick benefit.

Contributions to the Contingent Fund, when to be paid.

3. Contributions to the Contingent and Benevolent Fund are due at the end of each quarter from every person who is returned as a member of the Society by the B.S. in his quarterly report, whether the said member be in work or otherwise. They shall be paid on the last meeting night, or the last meeting night but one, in each quarter, and if not paid then shall be entered as arrears in the contribution book. All contributions to commence from the night of the member's admission into the Society.

	Weeks in Arrear.		Fines.	Weeks of Sus- pension	STATEMENT OF FINES AND AR- REARS AND TIME OF SUSPENSION AND EXCLU- SION.
When	6	.....	9 cts.		
"	8	An additional .....	9 cts.		
"	10	Suspension from sick and unemployed benefits ..	....	2	
"	12	Suspension from tool, sick, and unemployed benefits	....	4	
"	14	Suspension from tool, sick, and unemployed benefits	....	6	
"	16	Suspension from all bene- fits .....	....	8	
"	26	To be excluded .....			

Suspension as above shall commence at the time the member's arrears amount to ten weeks' subscriptions, and he shall continue to be suspended from benefit until two, four, six, or eight weeks shall elapse after his arrears have been reduced below eight weeks, the number of weeks of suspension to be in proportion with the amount of his arrears, in accordance with the above tabular form. But should any member reside three miles and upwards from his Branch, he shall not be disentitled to benefit, nor fined for arrears of contribution, for fourteen weeks; but if his arrears be not reduced at this time, he shall be subject to the penalties specified in the tabular form above. A member who has been fined 9 cts. for being six weeks in arrears, shall not be again fined for being six weeks in arrears until his arrears have been reduced below six weeks; and a member who has been fined for being eight weeks in arrears shall not be again fined for being eight weeks in arrears until his arrears have been reduced below eight weeks.

4. Contributions are due on the regular meeting nights of the Branches. All contributions owing by members after the books are closed on

Duration of  
suspension.

Members re-  
siding three  
miles or  
more from  
the Branch.

Fines for  
arrears.

Arrears not  
to accumu-  
late between  
meeting  
nights.

ordinary meeting nights shall be considered arrears of contributions. In cases of claims for benefit, contributions accruing from members between ordinary branch meeting nights shall not be deemed arrears, but simply moneys owing, and, together with the arrears (if any), shall be deducted from the first benefits the members are entitled to. Under no circumstances shall any member be exempt from payment of contributions unless he is actually in receipt of benefits, or crossing the ocean by clearance. No member who has received the full amount of unemployed benefit in one year shall be excluded for arrears for fifty-two weeks after the date on which he received the last instalment of the \$67.20 due to him.

Non-free  
members  
subject to  
fines and  
levies.

5. Non-free members shall be subject to all fines and levies to which free members are liable, except during sickness or want of employment; and if they are in arrears at the end of twelve months, dating from the time of their entrance, they shall be subject to suspension and exclusion in accordance with the above tabular form. A discretionary power shall be vested in each Branch to exclude any non-free member who in their opinion has entirely left this Society; but if, within twelve months from the date of his entrance, such member apply to pay up his arrears, he shall be allowed to do so.

Non-free  
members'  
arrears.

6. The arrears of non-free members shall not be entered in the Quarterly Reports when they exceed \$9.10, and no member shall be excluded for arrears of contributions before he is free to all benefits.

Entrance  
and contri-  
bution cards

7. Each member on being admitted shall be supplied with an entrance card, for which he shall pay 3 cts., also a copy of the adopted working rules, if any, of the town or district; and

every member shall be supplied annually with a contribution card free of cost, on which shall be entered his contributions and arrears; any member losing or defacing his card may be supplied with another, for which he shall pay 3 cts. Members' contribution cards shall be sufficient evidence of the amount of their arrears. In any case where members' cards are not produced the Branch books shall decide all disputes.

8. Every member shall be required to pay up all arrears of contributions due to the Society annually at the summoned meeting in September, or in default he shall be fined 9 cts.

Arrears to be annually cleared off.

9. All moneys subscribed by the members of this Society shall be the property of the Society generally, and not of the Branches to which the members respectively belong, and shall be held for and devoted to the payments of the benefits held out in these rules; and any Branch leaving the Society shall forfeit all the money it has accumulated.

The funds to be the property of the members generally.

## RULE 9.

### Levies.

1. General levies may be made on the members of the Society by the E.C. in cases provided for in clause 3rd of this rule; and also in other cases of emergency, after the E.C. have laid the proposal to levy before the whole of the members, and have obtained the consent of two-thirds of the votes recorded by the members who are present at special Branch meetings held for that purpose, but not unless the consent of the members has been thus obtained.

General levies.

2. Whenever it may be deemed necessary in any Branch or District to raise a special fund for

Local levies.

local purposes, a special meeting of the Branch or District shall be held to consider the question, and a summons shall be sent to each member, on which shall be stated the proposed amount of the levy. If a majority of the members present at the summoned meeting agree to the levy, a statement of the purposes for which the money is required shall be laid before the E.C., or in American or Australasian Branches before the D.C., and if the E.C. or D.C. approve thereof, and will grant their sanction, payment of the levy shall be compulsory on all members when in employment; but no local levy shall be enforced until the sanction of the E.C. or D.C. has been obtained. Whenever a local levy for trade purposes has been made with the sanction of the E.C. or D.C. in any District containing two or more Branches, the Managing Committee shall have power to make an order upon the officers of the various branches for the amount which has been received from their members in employment. Should a surplus remain after the purposes for which the levy has been made are fulfilled, it shall be disposed of as the members of the district may determine, at a summoned meeting specially convened for that purpose. Whenever a local levy has received the sanction of the E.C. or D.C., the Branch officers shall be authorised to deduct the amount of levy due from the first moneys received by them from the members.

Provision  
for emer-  
gencies.

3. If at any future time it should be found, when the quarterly reports are forwarded to the G.O., that the cash balance of this Society has sunk below \$14 per member, the E.C. shall be empowered to make a levy on each member of the Society, in order to raise the amount required to supply the deficiency.

## RULE 10.

### Election of Branch Officers.

1. The officers of each Branch shall be elected at the general summoned meetings in March, June, September, and December. Members eligible for election must have been six months in this Society, and not more than eight weeks in arrears. No officer shall nominate his successor, but only give his vote. The stars (\*) in the members' contribution cards shall answer for a summons on the nights for election of Branch officers.

Time of election.

2. Officers shall be elected in the following manner, viz.: If more than two members be nominated to any office, the votes shall be separately taken; the two having the greatest number of votes shall be put again to the meeting, and the one having the majority shall be duly elected; and no member shall hold two offices in his Branch at one time, when both of them are concerning the receipt or expenditure of money, except in the case of Branch Trustees, who are eligible for election to the office of Auditors. Any member when elected refusing to accept office shall be fined 35 cts. But after having served, or paid the fine, he shall be exempt for nine months, unless all the members refuse, when he shall be again liable to nomination, and the fines inflicted until the Branch be furnished with officers. No member shall be allowed to hold office in this Society before he attains the age of 21 years. Any member between the ages of 21 and 50 years, residing less than three miles from the Branch, declining nomination without reasonable cause, when proposed and seconded, shall

Mode of election.

Holding two offices.

Fines for declining nomination, or refusing to serve.



Members  
leaving the  
trade.

be fined 18 cts. Any member ceasing to follow the occupation of an operative carpenter and joiner, or becoming an employer of the same, shall not be allowed to fill any office in this Society.

Election of  
B.P. and  
V.P.

3. The B.P. and V.P. shall be elected at the general summoned meetings in March, June, September, and December, and shall continue in office for three months.

Election of  
B.S.

4. The B.S. shall be elected annually at the summoned meeting for the election of officers in December. He must have been (except in new Branches) twelve months a member of this Society. He must not keep either public or beerhouse.

Election of  
B.T.

5. The B.T. shall be elected annually at the summoned meeting for the election of officers in December; he shall be a householder, and he must not keep either public or beerhouse.

Election of  
C.S. and  
M.S.

6. The C.S. shall be elected at the summoned meetings in March and September, and the M.S. in June and December, and they shall continue in office respectively for six months.

Election of  
S.S.

7. Branches shall have a discretionary power as to the number and mode of appointing their S.S. Any member may be called upon to serve as S.S. when he has been in this Society six months. Any member refusing to accept office shall be fined 18 cts.

Election of  
auditors.

8. Each Branch shall have three auditors, who shall have been members of this Society for twelve months; they shall continue in office nine months. Each auditor when elected shall act as provisional auditor for three months, and shall only be called on to attend the audit in the absence of either of the other auditors. He shall afterwards act as junior auditor for three months; and as senior auditor for three months; the senior auditor to retire at the expiration of his term of office.



9. A Branch Committee of five members shall be elected at the summoned meeting for the election of officers in June and December, the majority and minority to retire alternately. Three out of the five to form a quorum at committee meetings. The B.P. and B.S. shall not be eligible for election as members of the committee, and should a committee-man be elected to the office of B.P. or B.S. another member must be elected in his stead on the committee. The Branch Committee must be composed of free members, except in new Branches, where it shall not be necessary for a committee-man to have been twelve months in this society.

Election of  
branch  
committee.

10. Five trustees shall be elected at the summoned meeting for the election of officers in December.

Election of  
trustees.

11. The doorkeeper shall be elected at each quarterly summoned meeting, and serve for three months.

Election of  
D.K.

12. A referee shall be elected annually at the summoned meeting for the election of officers in December.

Election of  
B.R.

### **RULE 11.**

#### **Election of Officers for the Management of Trade Movements.**

1. Whenever it may be decided by the majority present at a summoned meeting of the members of this Society in any locality that a change in the existing code of working rules, or in the trade regulations and customs of the district is desirable, a committee for the management of the movement, to be called a Managing Committee, may be appointed by the aforesaid summoned meeting. In districts in which two or more Branches of this Society are established, committee-men shall not represent individual Branches, but shall be elected by the

Summoned  
meeting to  
elect mana-  
ging com-  
mittee.

Mode of  
election in  
the London  
or Tyne  
districts.

general summoned meeting. Whenever it is necessary to get the opinions of the members of the London or Tyne districts, it shall be done by special summoned meetings of all the London or Tyne branches, when delegates shall be elected from each Branch in proportion to their number of members, in accordance with the following scale:—

Under 50 members		1	Delegate.
50 and „	100	„ 2	„
100	„ 200	„ 3	„
200	„ 300	„ 4	„

The said delegates to elect a Managing Committee.

Mode of  
election.

2. The Managing Committee shall be elected in accordance with the following scale:—All Branches or Districts having less than 200 members to have three committee-men; under 400, four committee-men; and one additional committee-man for every additional 200 members. No Branch or District will be allowed to elect a larger Managing Committee than is provided for in this scale, but it shall be optional for Branches or Districts to appoint a less number if they deem it advisable. The Managing Committee to elect one of their number as secretary; he shall be the medium of communication between the District and the E.C. or D.C. on all matters connected with the movement.

Strike or  
lockout  
committee.

3. In the event of a dispute where there are more than ten members in receipt of trade privileges, a Strike or Lockout Committee shall be appointed at a summoned meeting of the members on strike, in accordance with the following scale:—From 10 to 30 members, one committee-man; from 30 to 70, two; 70 to 120, three; 120 to 200, four; and one extra committee-man to every additional 100 members in receipt of trade privileges. No Strike or

Lock-out Committee shall be composed of more members than is provided for in this scale. The Committee to be reduced as the members cease signing the book, retiring according to the number of votes received at their election, those having the smallest number of votes to be the first to retire.

4. At the aforesaid summoned meeting two auditors shall be appointed, who shall not be members of the Strike or Lock-out Committee. Strike or  
lockout  
auditors.

5. It shall be competent for the Branch or District at a subsequent summoned meeting, to remove from office the Managing Committee, or Strike or Lock-out Committee, or any member or members of the said committees, if it be proved that the said member or members are neglecting their duties, or pursuing a policy which is unsatisfactory to their constituents. The meeting shall also fill up any vacancies which may occur in the said committees. Neglect of  
duty.

6. In all towns or districts where more than one Carpenters' and Joiners' Society is established, United Trade Committees may be formed, composed of representatives of the various societies; and our Branches shall be allowed to pay their proportionate share of the working expenses of the said committee, including officers' salaries, special delegations, &c., as defined in Rule 26, clause 4. United  
trade  
committees.

### RULE 12.

#### Election of American and Colonial District Committees.

1. Each District Committee shall be composed of six members, including the president and secretary, four of the six to form a quorum at committee meetings. Candidates for the committee shall have been two years in this Society, and must not be more than eight weeks in arrears. Number and  
qualifica-  
tion.

Mode of  
election.

2. Four weeks previous to the annual meetings in December, each Branch in the town or city in which the District Office is situated may nominate two of its members as candidates, one for the office of committee-man, the other for the office of secretary, or if there is only one Branch in the place in which the District Office is situated, the Branch may nominate two candidates for the office of secretary, and three candidates as committee-men. A list of the candidates proposed shall be sent to each of the Branches in the District, and on the summoned meetings in December, a secretary and two committee-men shall be elected by the votes of the whole of the members in the District. Candidates having the highest number of votes to be duly elected. A president and two committee-men shall be elected by the Branches in the same way at the summoned meetings in June. They shall hold office for twelve months. Should a vacancy occur it shall be filled by the next highest candidate at the previous election.

Referee.

3. The District Committee shall elect a referee annually, who shall not belong to their own body.

Auditors.

4. Two Auditors shall be elected by the Branches in the city or town in which the committee meets; they shall hold office for six months. Each Branch in rotation to elect an auditor; one to retire at the end of each quarter.

### RULE 13.

**Election of Executive Council, General Council, Chairman of the Council, General Secretary, Treasurer, Auditors, and Referee of the Council.**

Number of  
E.C. and  
how consti-  
tuted.

1. An Executive Council of six members, exclusive of the chairman of the council, shall

composed of members elected by the whole of the Branches situate within a radius of twelve miles of the G.O.

2. At the quarterly meetings in June and December each Branch in the district in which the G.O. is situated may nominate a candidate for election on the Executive Council; he must be a member of the Branch by which he is nominated. The names of the candidates shall appear in the first published monthly report, and the election shall take place at the summoned meetings for the election of officers in March and September. Members of the E.C. shall be elected for twelve months, and shall be eligible for re-election; three to retire alternately in March and September. Candidates for the E.C. shall have been two years in this Society, and must not be more than eight weeks in arrears; they shall be elected in the same way as other officers. The candidates having the greatest number of votes shall be duly elected. Those Branches whose members are elected shall not again nominate to that office until the expiration of their members' term of office. Retiring candidates to be eligible for re-election, and should a vacancy occur it shall be filled by the next highest candidate on the list at the previous election, according to the number of votes received. No member of the G.C. shall be eligible for election on the E.C.

Mode of election and qualification of candidates for the E.C.

Mode of filling up vacancies.

3. The General Council shall consist of sixteen members, exclusive of the chairman of the council; the whole of the Society to be divided into sixteen districts for their election. At the summoned meetings in December, eighteen months preceding the triennial meeting of the G.C., each Branch may nominate a member of any Branch in the same district as a candidate,

Mode of election and qualification of candidates for the G.C.

who must have been two years in this Society, and must not be more than eight weeks in arrears; his name and address shall be immediately sent to the G.S., and a list of the candidates nominated shall appear in the January monthly report, and shall be submitted to the votes of the members in their respective districts at the summoned meetings in June; those having the greater number of votes shall be duly elected; and should a vacancy occur it shall be filled by the next highest candidate on the list at the previous election. No member of the G.C. shall be disqualified from holding office on removing from one district to another, unless he removes out of the United Kingdom. No member of the E.C. shall be eligible for election on the G.C.

Election of  
chairman of  
the Council.

4. A chairman of the council shall be elected annually at the summoned meeting for election of officers in December, by the Branches in the district where the G.O. is situated. He shall be eligible for re-election, and must possess the same qualifications as candidates for the E.C.

Election of  
Gen. Sec.

5. Any member who has been three years successively in this Society, and is not more than six weeks in arrears, may be eligible for election to the office of G.S. Candidates must have a thorough knowledge of the working of the Society, and be competent to correspond with the Branches, and give information on any subject connected with the Society's business. The nomination to take place at the summoned meeting for the election of officers in December. The names of Candidates to be read over at each Branch meeting previous to the election, which shall take place annually in June, on the meeting night for the election of officers. The candidate having the highest number of votes

Times for  
nomination  
and election

shall be elected. The G.S. shall be paid the expenses of removing himself and his family to the place where the G.O. is situated. He shall be eligible for re-election.

6. The E.C. shall elect a treasurer, who shall not be one of their own body, annually upon their first meeting in the new year.

Election of treasurer to the E.C.

7. The E.C. shall call on each Branch in the district in which the G.O. is situated in turn to elect auditors to examine the G.O. accounts; the first and last Branches in alphabetical order of the district in which the G.O. is situated shall each send an auditor to the G.O.; the second and last but one shall next send members, and so on in that order shall be called upon till every Branch has been represented. Candidates shall have been two years in this Society, and must not be more than eight weeks in arrears; they shall be elected in the same manner as other officers. One auditor to retire at the end of each quarter.

Election of auditors for the G.O.

8. The E.C. shall elect a referee annually, who shall not belong to their own body.

Election of referee to the E.C.

## RULE 14.

### Removal of Officers.

1. Should the chairman or any member of the E.C. or G.C. be charged with neglecting his duties, violating the rules, or other grave misconduct, either by the E.C. or by resolution of a summoned meeting of any Branch in the District which the said member represents, the charge, together with the member's reply thereto, shall be printed and laid before each Branch in the district, at their next quarterly summoned meetings, and the votes of the members taken

Chairman of the Council, members of E.C. and G.C.



on the question of removing him from office. The decision of the district to be binding and final.

Gen. Sec.

2. The dismissal of the G.S. shall be by the votes of the members only.

Removal of officers.

3. Any officer of this Society neglecting the duties of his office, violating the rules, or allowing his arrears to exceed eight weeks, may be removed by a majority of the votes of the members by whom he is elected, recorded at a summoned meeting or meetings of the said members.

## RULE 15.

### Duties of Branch President.

Time of attendance, and fines for non-attendance.

1. The B.P. shall attend within fifteen minutes of the time of opening, or be fined 9 cts. In case of non-attendance during the whole evening, he must send a written apology, with his key, or be fined 18 cts.; should he be absent, his office shall be filled by election from the members present.

Mode of conducting business.

2. He shall preside over all branch, committee, and special summoned meetings, and see that the business is conducted with propriety and order. He shall read and sign, or appoint a member to read, the Branch minutes; also the correspondence of the past fortnight. He shall, every meeting night, examine the Branch bank book, and report to the Branch the result of each banking transaction, a record of the same to be inserted in the minute book. He shall record the minutes of Branches having less than 60 members.

His duties with regard to auditors.

3. He shall read Rule 22, clause 1, to the members before the election of auditors; and at the time of delivering their report he shall ask the auditors if each particular duty therein



specified was fulfilled, and whether or not they found the books correctly and intelligibly kept.

4. He shall sign all cheques for money advanced to the B.S.; also all printed forms containing the result of voting upon all questions submitted to the members.

Signing of  
cheques and  
voting  
papers.

5. At quarterly or special summoned meetings he shall order a fine of 9 cts. to be recorded against any member who may leave the room without his consent.

Power to  
inflict fines.

6. He shall, if he deem it advisable, within twenty-four hours of the time of application, authorise the B.S. to fill up travelling cards for members in receipt of trade privileges or unemployed benefit, who may wish to travel in search of employment.

Granting of  
travelling  
cards.

7. He shall (in conjunction with the B.S.) be fined 35 cts. if he neglect to levy any of the fines.

8. In the event of any person applying to be admitted as a member, who has previously been excluded from any Branch of this Society, he shall see that the candidate is not re-admitted until the proper inquiries have been made as to his past character, as specified in Rule 17, clause 3; or in default, he shall be fined 88 cts.

Candidate  
applying for  
re-admis-  
sion.

## RULE 16.

### Duties of Vice-President.

1. The V.P. shall attend within fifteen minutes of the time of opening, or be fined 9 cts. In case of non-attendance during the whole evening, he must send a written apology, with books and papers, or be fined 18 cts.; should he be absent, his office shall be filled by election from the members present. He shall take the minutes of all Branch and special summoned meetings.

Time of  
attendance  
and fines for  
non-attend-  
ance.

## RULE 17.

### Duties of Branch Secretary.

Attendance  
at meetings,  
fines for late  
and non-  
attendance.

Minutes  
and corre-  
spondence.

Keep ac-  
count of in-  
come and  
expenditure

Excluded  
members  
applying for  
re-admis-  
sion.

Names of  
excluded  
members to  
be announ-  
ced.

1. The B.S. shall attend all Branch, committee, and special summoned meetings at the time appointed for commencing business; if fifteen minutes late to be fined 9 cts.; and in case of non-attendance during the whole evening, he must send a written apology, with books and key, or be fined 35 cts. He shall conduct all correspondence, and take the minutes of all committee meetings.

2. He shall read the cash accounts for the past fortnight, and enter in his books all contributions and payments, and insert the members' payments on their cards; also the name of Branch and date of entrance. He shall see to the payment of members who are entitled to unemployed, sick, superannuation, or funeral benefits. He shall issue all summonses, keep all documents, books, accounts, and papers belonging to his Branch, in such form, manner, and place, as the Branch may appoint. He shall give four weeks' notice where practicable to members before they are excluded.

3. In the event of any person having been excluded applying for leave to re-enter the Society—in any other Branch than the one he was excluded from—the secretary of the Branch he wishes to enter shall immediately, if his proposition be accepted, write to the Branch he was excluded from to ascertain why he was excluded, and whether they have any objection to his becoming a member again: he shall also make the inquiries directed in Rule 6, clause 3. If the inquiry be neglected, the B.S. shall be fined 88 cts.

4. He shall announce the names of excluded members on two successive meeting nights

preceding the last meeting in each quarter; fill in all clearances, forms, and schedules.

5. He shall immediately place on one of the printed sheets, at the conclusion of voting on all questions submitted for the votes of members, the number of votes given by members who are present at the summoned meeting at the time when the votes are recorded. The sheet to be signed by himself and the B.P., and forwarded at once to the G.S. or D.S.; for neglect in so doing he shall be fined 88 cts.; and if the voting paper be not forwarded to the G.O. or D.O. within three days, the votes thereon recorded shall be invalid.

Schedules,  
forms, and  
voting  
papers.

6. The B.S. in branches situated within the United Kingdom shall forward a monthly report to the G.S. in time to reach the G.O. not later than the first day in each month, reporting correctly the number of members in his Branch, the state of trade in his district, also the number of members who are in receipt of unemployed, sick, and superannuation benefits at the time the report is sent. In American and Colonial Branches the B.S. shall forward his monthly reports to the D.S. at the times stated in Rule 27, clause 8. Each B.S. shall send all resolutions intended for publication immediately they are adopted by his Branch.

Monthly  
Report and  
branch  
resolutions.

7. He shall make a return to the G.S. or D.S. every quarter of the numbers in his Branch, the names of all excluded members, if any, and the cause of their exclusion; the different items of income and expenditure, as set forth in the forms provided for that purpose; the arrears of contribution, with the average per member, on the last meeting night of the quarter; the number of members admitted in the preceding quarter; he shall also forward all proposition forms,

Quarterly  
Reports;  
particulars  
required by  
the G.S. or  
D.S.

Date for  
sending the  
Quarterly  
Reports.

stating the age at entrance of members, whether married or single, to be inserted in the general registration book, for superannuation reference. The reports shall be sent to the G.S. or D.S. immediately after their being read by the auditors, and passed at the first meetings in January, April, July, and October.

Fines and  
levies to be  
treated as  
arrears.

8. He shall bring forward every quarter all fines and levies which have not been paid, and enter them as arrears of contributions; and if any member has had property obtained through the E.C. or D.C. and has not paid for the same within fourteen weeks, he shall place it to the member's arrears. Members ordering the

Reports, &c.,  
to be treated  
in the same  
way.

Monthly Reports shall have their names placed in the goods book, and shall give one month's notice before ceasing to take the reports. They shall be required to pay for them, as far as possible, when they receive them. The B.S. shall only order the number of reports required according to his book. He shall not enter in the Quarterly Reports the arrears of any non-free member whose arrears exceed \$9.10.

Arrears of  
non-free  
members.

Date of  
closing  
yearly  
accounts.

9. He shall close his yearly accounts on the last meeting in December, except in the Australasian District, where it shall be September, and send a yearly report to the G.S. or D.S. immediately after the same has been read by the auditors, and passed at the first meeting in January each year, except in the Australasian District, where it shall be October. To the yearly report must be attached the names of all auditors for the past year; also the names and addresses of the B.S., B.R., and B.T. for the ensuing year, the number of Branch, place and nights of meeting, the number of members admitted and excluded during the year, and all other particulars, on the forms provided for the purpose; the

Date of  
sending  
yearly  
report, and  
particulars  
to be sent  
therewith.

deaths of members, or their wives, and the causes thereof; and the name of the bank in which the Branch funds are invested.

10. He shall be fined \$7 for sending in a fraudulent report; 35 cts. for omitting to send in a monthly report on or before the 14th of the month; and \$1.75 for neglecting to forward a quarterly or yearly report within three days after it has been passed by the Branch. For neglecting to forward an application to open a new Branch, or send particulars of the deaths of members or their wives he shall be fined 88 cts.

Fines for neglect.

11. He shall, on the receipt of the Yearly Report, examine the equalisation table, and if any money is due to his Branch immediately write to the remitting Branch, giving the names and addresses of the B.P. and two trustees; the name of the most convenient money-order office and the name of the bank in which the Branch funds are deposited. Where the receiving Branches deposit their funds in the Post-office Savings Bank, they shall forward their bank-book in a registered letter to the remitting Branch, together with the names and addresses of two or more trustees. The remitting Branch shall then deposit the amount of money, as per table, in the names of the trustees of the receiving Branch, and afterwards return the bank-book in a registered letter. Where the receiving Branches deposit their funds in private banks, the remitting trustees shall, if possible, obtain and forward in a registered letter a banker's draft, payable seven or ten days after date. In no case shall money be remitted to the B.S. or the B.T. For neglect of any of the duties stated in this clause the B.S. shall be fined 88 cts.

Remitting equalisation, &c.

12. Whenever men are wanted in his district he shall immediately communicate with other

Members found employment at a distance.

branches with the view of filling the vacancies with members of this Society; or, on receiving notice from the G.S., the D.S., a member, or an employer, that men are wanted in a particular locality, immediately send any unemployed free members whom he considers qualified; and unless a satisfactory reason be assigned for neglecting this duty, he shall be fined \$1.75 for each offence. Whenever ten or more of the members of his Branch are in receipt of trade privileges, the B.S. shall forward a strike sheet to the G.S. or D.S. not later than Tuesday in each week. He shall continue to forward weekly strike sheets to the G.S. or D.S. for three months subsequent to a dispute, or as long as any of the members of his Branch continue to receive trade privileges.

On mem-  
bers claim-  
ing un-  
employed  
benefit.

13. He shall refer to his benefit book each time a member claims unemployed benefit, to ascertain if the member has received the full amount of \$67.20 in the twelve months next preceding his last declaration on unemployed benefit. Any member having received \$42 during any part of a twelvemonth, whether received at the rate of \$3.50 per week or not, shall only be entitled to \$2.10 per week whilst receiving the remainder of the \$67.20. Under no circumstances must the member be granted unemployed benefit if it be found that he has received the full amount of \$67.20 within twelve months from the date of his last declaring on benefit.\*

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\* In dating back the B.S. must calculate the total amount of unemployed benefit which the member has received within twelve months of the time he claims unemployed benefit, and deduct that amount from \$67.20, which will show him the balance, if any, which the member is entitled to receive. If, for instance, the member claims unemployed benefit on May 1st, 1873, and the B.S. finds that he has received \$23 since May 1st, 1872, he will be entitled to four weeks' unemployed benefit at \$3.50 per week, at the end of which time he will have received the



14. The B.S. shall refer to his benefit book when members claim sick benefit, and if he find that a member was in receipt of \$4.20 per week sick pay during an illness which occurred within twelve months of the date of the last application, any amount of sick pay which he may have received within twelve months previous to the last application must be reckoned among the twenty-six weeks at \$4.20 per week which he is entitled to receive. But if the member was in receipt of \$2.10 per week when he was last in receipt of sick pay, and six months had elapsed since his last illness, he would be entitled to receive \$4.20 per week for another twenty-six weeks.

Members  
claiming  
sick benefit.

15. Should any member in receipt of unemployed benefit omit to sign the vacant book, the B.S. shall not make an order on the B.T. to pay the member for the days on which he has omitted to sign, until a satisfactory explanation has been received by the Branch.

Members  
omitting to  
sign the  
vacant book.

16. He shall refer to his contribution book whenever a member makes a claim for any of the benefits specified in tabular form at the end

On members  
claiming  
any of the  
benefits.

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sum of \$42 at \$3.50 per week, and he must then be paid at the rate of \$2.10 per week for another twelve weeks, when he will have received the full amount allowed by rule. If he obtain employment for three days or more before he has received the full amount of \$67.20, and again claims unemployed benefit, the B.S. must once more refer to his benefit book, and ascertain the amount which has been received within twelve months of the date of the last application, and if the member has received less than \$42 he must be paid at the rate of \$3.50 per week until \$42 has been received, after which time he must be paid at the rate of \$2.10 per week. When a member has received the full amount of \$67.20 he must not simply be suspended from benefits for four weeks, but he must "work four successive weeks before he can again claim unemployed benefit, and must receive the average wages of the town in which he is employed." When he again claims unemployed benefit, the B.S. must refer to his benefit book, and ascertain the amount the member has received within twelve months of the date of his last declaring on benefit, and if it be less than \$67.20, he must be paid the balance due to him in accordance with the instructions laid down.

of these rules ; and before the member's claim is paid, all his arrears and contributions accruing since the last meeting of his Branch shall be deducted, so that all members shall be clear on the books whilst in receipt of the benefits of the Society. He shall not issue a cheque for tool benefit until all the recipient's arrears have been paid in cash. If he has sufficient reason for believing that any member is imposing on the funds of the Society, he shall have the power of withholding such benefit, pending the decision of the Branch or B.C.

Granting  
travelling  
cards.

17. He shall make out all travelling cards that may be required for members wishing to travel, who are in receipt of trade privileges ; or for members who are in receipt of unemployed benefit, and who have signed the vacant book four successive working days ; the card to contain the member's name, the amount he has received as unemployed benefit during the past twelve months, and the dates of each time of commencing and ceasing to receive the said benefit, also the name of the Branch to which he belongs. If the member is in receipt of trade privileges, his card shall state the amount of strike pay received by him since it was last granted to him, and the amount of his weekly allowance.

Members on  
travel.

He shall make an order on the B.T. for the full amount of trade privileges or unemployed benefit a member on travel is entitled to, and shall have a discretionary power to direct a member to the most likely place to obtain work, or detain him a short time if there be a prospect of finding work for him.

Declaration  
of sickness.

18. He shall order the S.S. to visit all sick members who are entitled to benefit, and who have sent a written declaration claiming sick benefit. He shall (in conjunction with the S.S.)



grant leave to any member in receipt of sick benefit requiring change of air, and furnish him with the assistance provided for such cases as per Rule 37, clause 3; but should he remain absent more than two weeks, the B.S. of his Branch shall write to inform the B.S. of the Branch nearest to where he has removed, who shall instruct the S.S. to visit him (if practicable) and pay him his sick benefit.

Sick members requiring change of air.

Sick members absent more than two weeks.

19. He shall, on receiving notice of claims for accident, emigration, or superannuation benefits, forward the same to the E.C., accompanied with the necessary certificates.

Claims for benefits.

20. He shall (upon receiving notice from any member working and residing in a locality where there is a Branch of the Society nearer than that to which he belongs) upon production of the member's card, write to the Branch he came from for his clearance, which shall specify when he entered; his age on entrance; if he be a free member or not; whether married or single, how much he is indebted, and to what he is entitled; or if he be not entitled to benefit, it shall state the reason why. It shall also state the dates of each time when he commenced and ceased to receive sick or unemployed benefit within twelve months previous to his last declaring on benefit, and up to the date of the clearance. Neglecting to attend to this within a fortnight after he has been requested, the B.S. shall be fined 88 cts.

Sending for members' clearances.

21. He shall (in conjunction with the B.P.) summon the B.C. whenever necessary; and in cases of stolen tools, if the B.C. deem it advisable, they may order the B.S. to issue handbills offering a reward, not exceeding \$7, to any person who may cause the offenders to be brought to justice. He shall send members' appeals to the E.C.

Summoning branch committee.

Concerning stolen tools, &c

Special  
summoned  
meetings.

22. Summoned meetings must be convened by the B.S., whenever he receives notice to that effect from the G.O. or D.C., or from his Branch, or whenever he may receive instructions from the Branch Committee or Managing Committee to convene a summoned meeting; the summons to state the business and hour of meeting.

Death of  
members or  
their wives.

23. He shall, on the receipt of information respecting the death of any free member or his wife, visit the deceased, or the surgeon in attendance on such deceased, if within three miles of the Branch; and if the information be correct, he shall give an order on the B.T. within twenty-four hours after such notice is delivered, or be fined 88 cts. Whenever any member nominates a person to receive the funeral benefit due at his death, or alters or revokes his nomination, the B.S. shall record in his registration book all such nominations, alterations, or revocations, and shall forward a correct return of the same to the G.S. on his quarterly report.

Nomination  
for funeral  
benefit.

Members  
going  
abroad and  
returning.

24. He shall transmit to the G.S. in his quarterly report a statement of the position of any member going abroad who has not taken his clearance with him; and upon application from a member on his return, he shall write to the G.S. to ascertain his position in the Society previous to leaving the country.

Notice on  
resigning.

25. He (or any other officer) shall not lend any portion of the Society's funds; but if he should do so, he shall be held responsible for the full amount lent, and shall immediately repay the same and be fined \$3.50; the same to apply to any other officer lending the Society's funds as aforesaid. The B.S. shall not be allowed to act as treasurer or trustee of his Branch; and upon resigning shall give one month's notice or be fined \$1.75 except in cases

of illness or removal from the town. And if removed from office by a summoned meeting of the members of his Branch, in conformity with Rule 14, clause 3, he shall deliver up all books, papers, and other property of the Society to the Branch trustees, within three days of the date of the said summoned Branch meeting; and before the books are handed over to his successor in office, they shall be thoroughly examined by auditors appointed by the Branch.

On being removed from office.

## RULE 18.

### Duties of Branch Referee.

1. The B.R. shall answer communications referring to the neglect of the B.S. in not attending to the correspondence connected with his office; and if he receive any communication requiring his attendance at a Branch meeting, he shall attend the same; if he fail to do so, or neglect any other duty, he shall be fined 88 cts.

Reply to communications.

## RULE 19.

### Duties of Check and Money Stewards.

1. The C.S. and M.S. shall attend within fifteen minutes of the time of opening, or be fined 9 cts. The C.S. shall enter in the check-book, and the M.S. receive, all moneys and sign members' cards, except in Branches under 100 members, when the C.S. shall perform both duties. The C.S. shall enter in the check-book the total amount each member has paid during the quarter, before he delivers his book for audit.

Receiving moneys.

2. On each settlement with the treasurer, the money steward must, before paying him the amount advanced, see that the treasurer's name is signed across the face of each cheque, and the money steward shall also sign his name on the back of the cheque, in evidence of the treasurer

Paying over receipts to treasurer.

Signing of cheques.

Deducting  
arrears.

having been paid the amount stated on the cheque. He shall also receive from the treasurer all arrears deducted from the amounts paid to members in receipt of benefit, and shall see that the amounts received are properly placed to the credit of the members on the contribution and check books. No steward shall be allowed to take members' contributions except at Branch meetings, under a penalty of 88 cts. fine.

## RULE 20.

### Duties of Branch Treasurer.

Attendance  
at meetings.

1. The treasurer shall attend each Branch meeting not later than an hour previous to the books being closed; or cause his duties to be performed by a substitute to the satisfaction of the Branch.

Amount he  
shall hold.

2. He shall take charge of the Branch bank book, also of that portion of the funds of the Branch which is not deposited in the bank, and shall give approved security for the same. He shall at any time bank or remit the whole or any portion of the funds committed to his charge, as the Branch may order. He shall produce all cash, the bank book, and all other securities he may hold in hand at every audit of the Branch accounts.

The funds  
to be pro-  
duced at  
each audit.

Payment of  
cheques.

3. He shall pay all cheques signed by the B.S. which have the Branch stamp thereon; but in no case shall he advance money to the secretary unless the cheque be signed by the president. In no case shall he pay travelling relief unless the member produce his travelling card.

Travellers  
to produce  
their cards.

Certificate  
of marriage  
to be pro-  
duced in  
case of  
death.

4. He shall, on the death of any free member, or of the wife of any free member entitled to the funeral benefit, pay, or cause to be paid, to the husband, widow, nominee, or nearest of kin to the deceased, on the production of a marriage certificate or other evidence which may be satis-

factory to the Branch, the amount of funeral benefit allowed in Rule 41; from which all arrears of subscriptions, &c., due to the Society shall be deducted.

5. He shall, at each Branch meeting, pay over to the check and money stewards all arrears which may have been deducted during the past fortnight, and see that the amounts are placed to the members' credit in the contribution and check books. He shall, every meeting night, submit the Branch bank book to the B.P. for inspection.

Payment of deducted arrears.

Bank book to be produced at each Branch meeting.

6. He shall, at any time, on receipt of a written notice, signed by at least three trustees of his Branch, deliver up to the said trustees within twelve hours of the time when the said notice had been served on him, all books, moneys, checks, and other property of the Society, which he may hold in his possession. For any neglect of duty he shall be fined 53 cts.

To deliver up moneys, &c., when required.

## RULE 21.

### Duties of Branch Trustees.

1. The trustees appointed by each Branch shall hold or bank, as each Branch may direct, all moneys of the members, and shall give to the general trustees such bond as may be considered necessary for the security of the moneys entrusted to them.

Securities from trustees.

2. No trustee or trustees shall at any time dispose of any of the Society's money that may be invested in his or their name or names contrary to the true meaning and intent of the rules; the trustees shall at any time when required by the decision of a Branch meeting (convened for that purpose) deliver up all moneys, cheques (properly signed), books, and other property of the Society, to the person or persons appointed

Disposal of funds.

by the Branch to receive the same, within three days of the time when the said decision is given by the Branch.

Compensation to trustees.

3. The trustees shall be allowed the average rate of wages of the district in which they are engaged in banking or withdrawing money, and should any trustee be out of work at the time he shall be paid the same as if in work.

## RULE 22.

### Duties of Branch Auditors.

Time allowed for audit.

1. The B.A. shall audit the income and expenditure of the last quarter within fourteen days after the expiration of the said quarter; and shall see that members' contributions have been properly entered in the contribution and check book each meeting night, and correctly transferred with all other income to the cash book; also that the name of every member, and the amount of his arrears, with fines and levies (if any) are carried forward to the next quarter. They shall examine every item of expenditure, and insist on having receipts of payments for parcels, printing, postage, &c.; also the arrears of all who have been in receipt of the unemployed and sick benefit during the quarter; and shall see if Rule 35, clause 1, or if Rule 37, clause 1, have been in any case violated, and be satisfied that all who have received the superannuation benefit were in every case entitled to do so according to rule. They shall examine the Branch bank book, and satisfy themselves that the bank interest has been properly entered therein, and is duly accounted for in the Branch books. They shall also ascertain that the Treasurer really holds the cash balance stated

Mode of conducting the audit.

Auditors to examine bank book and count cash in hand.

in the accounts. They shall then sign their names in the cash book and on the report forms; and if they fail on the first meeting nights in April, July, and October to read the report of the income and expenditure of the last quarter, and on the first meeting in January (except in the Australasian District, where it shall be October), to read the reports for the past quarter and year, and submit the same to the meeting, or neglect any other duties, they shall be fined 88 cts.

Meeting nights at which to report the audit.

2. Whenever a B.S. dies, resigns, or is removed from office by a summoned meeting of his Branch, two auditors shall be appointed, whose duty it shall be, within seven days, to examine the secretary's books thoroughly, and report thereon to the next Branch meeting.

Death or removal of B.S.

## RULE 23.

### Duties of Sick Stewards.

1. The S.S. shall, upon receipt of notice, in the first instance from the B.S., visit the sick twice in each week, when the sick member resides not more than three miles from the Branch meeting-house, except where the member is afflicted with an anfectious disease, in which case they shall visit his medical attendant; and should a medical attendant certify in writing the necessity of a sick member removing to the country, such certificate being satisfactory to the S.S. and B.S., they shall, if he require it, grant him two weeks' pay in advance.

Visiting sick.

Cases of infectious disease.

Advancing sick pay to members.

2. Whenever a member falls sick who resides more than three miles and less than six miles from the Branch meeting-house, the Branch shall decide whether it is necessary that the

Visits between three and six miles.



S.S. shall visit him. If the Branch decide that the member shall be visited, the S.S. shall visit him once a week, but in any evening during the week, and, if necessary, remit him his sick pay. For visiting such member, the S.S. shall receive the cheapest fare by omnibus, railway, or steamboat, for the distance travelled. In all cases where there is no such conveyance the provisions of Rule 32, clause 15, shall apply.

Visiting and removing members falling sick on travel.

3. They shall also visit, within twenty-four hours of notice, any member on travel in search of employment, falling sick or lame, providing such member be entitled to sick benefit; but if they know his case to be dangerous, they must visit him immediately, and shall, if necessary, remove him to his relations or friends, at the Society's expense. For such services they shall be paid all reasonable expenses.

Record of visit to sick.

4. They shall be provided with a book to note the date of each visit, which must be signed by the sick member, or, if he is unable, his friends must sign it in his presence. They shall pay the sick member as early as possible on Friday evening, unless he reside more than two miles from the Branch meeting-house, in which case he shall be paid not later than seven o'clock on Saturday; and for neglecting any of these duties the S.S. shall be fined 18 cts.

Reporting to B.S. and branch.

5. They shall report the result of their visits to the B.S. once in each week, and shall also attend at the Branch meetings, and report how they found the sick, or be fined 18 cts.; if they do not attend at all, they shall be fined 35 cts., unless a sufficient reason be given on the following meeting night. Before going out of office they shall deliver up to the new stewards all books, moneys, papers, receipts and letters belonging to the Society.



**RULE 24.****Duties of Doorkeeper.**

1. The D.K. shall attend within fifteen minutes of the time of opening, or be fined 9 cts. He shall assist the B.P in securing order by keeping the door closed when anyone is addressing the meeting. He shall not admit any disorderly member into the room. For neglect of duty to be fined 18 cts.

Duties of  
doorkeeper.

**RULE 25.****Duties of Branch Committees.**

1. There shall be a committee for general purposes in every Branch, who shall meet as often as their services may be required, on being summoned by the B.S. The minutes of their proceedings shall be signed by the chairman at each meeting.

To meet  
when sum-  
moned by  
the B.S.

2. They shall examine and determine claims for tools lost by fire, water, or theft; and if satisfied with the evidence, may cause to be paid one-half the amount of loss previous to the meeting of the Branch; and if they deem it advisable may order the B.S. to issue handbills offering a reward not exceeding \$7 to any person who may cause the offenders to be brought to justice; but they shall not meet to investigate any claim under \$5.25, unless special circumstances render it necessary.

To deter-  
mine claims  
for tools  
lost by fire,  
water, or  
theft.

Not to meet  
to investi-  
gate claims  
under \$5.25.

3. They shall hear and examine into all cases of appeal from a member against an officer of the Branch, and give their decision thereon.

Appeals of  
members.

4. They shall have power to summon any member or person to give evidence or information; the witness to receive the same remuneration as a member of the B.C.

Persons  
summoned  
to give  
evidence.

Minutes of  
proceedings

5. They must submit their minutes, and all other necessary information, to the next Branch meeting for confirmation or otherwise. Members of the committee failing to attend when summoned to be fined 18 cts.

## RULE 26.

### Duties of Officers Conducting Trade Movements.

Duties of  
managing  
committee

1. The Managing Committee shall embody the resolutions adopted at a summoned meeting of the members in a memorial for the consideration of the E.C. or D.C., which shall be forwarded to the G.O. or D.O. as soon as it is adopted by a vote of the senior Branch in the district. On receipt of the sanction of the E.C. or D.C. the committee may at once communicate with the employers in such form and manner as may have been agreed on at a summoned meeting of the members. They shall undertake the general management of the movement, and shall endeavour, if possible, to obtain an amicable settlement. If it should be necessary for them to meet any of the employers during working hours, they shall receive compensation for their lost time in accordance with Rule 51, clause 6, and should any committee-man be out of work at the time, he shall be paid the same rate of wages as if he were in work. The secretaries of the senior Branches in the London and Tyne Districts shall convene all delegate meetings, take minutes of the same, and forward a copy to each Branch in the district, and shall be paid in accordance with Rule 51, clause 14.

London and  
Tyne  
delegate  
meetings.

Duties of  
strike or  
lock-out  
committee.

2. In the event of a dispute, a strike or lock-out committee shall be elected by the members on strike in conformity with the provisions of

Rule 11, clause 3. Members of the managing committee, if they are on strike, are eligible for election on the strike committee, but when the same members are not elected on both the managing and strike committees, it is unnecessary for the managing committee to meet during the day; they shall only meet when their services are required. The strike or lock-out committee shall act in conjunction with and in conformity with instructions received from the managing committee, and they shall from time to time report to the managing committee the progress of the dispute. They shall see that every member in receipt of trade privileges signs the vacant book or answers the roll call at the appointed times. They shall pay members their strike pay, and see that each member signs an acknowledgment on the strike sheet of the amount he has received. Whenever the Strike or Lock-out Committee shall receive notice from the G.S., a member, or an employer, that men are wanted in a particular locality, they shall immediately send any members in receipt of trade privileges whom they may consider qualified. The Strike or Lock-out Committee can, if they choose, appoint a secretary to call the roll, fill up strike sheets, &c., but he can receive no extra pay for the duties he may thus undertake, which are by rule divided among the members of the Strike Committee.

3. The strike sheets must be examined and compared with the cash book by two auditors, who, on finding all correct, shall sign the cash book and sheet, and report thereon at the next Branch meeting.

Duties of  
strike or  
lock-out  
auditors.

4. Each district shall be allowed to frame its own regulations for the guidance of the United Trade Committee, subject to the approval of the

United  
trade  
committee.

E.C. or D.C., but in no case shall any delegate or committee man receive a larger amount from the committee's funds than he would receive for similar services if paid directly from the Society's funds ; neither shall any payment be made from the committee's funds for the support of non-society men ; nor for the furtherance of any objects not specified in Rule 1, clause 2 ; nor for payment of any expenses incurred in connection with anniversaries or demonstrations of any kind ; nor in providing refreshments to any person or persons whatsoever. Whenever our members may join a united trade committee, it shall be the duty of the Senior Branch in that district to forward to the E.C. or D.C., without delay, a copy of every balance sheet or financial statement issued by the committee. The United Trade Committee shall perform the duties intrusted to a Managing Committee in Rule 26, clause 1 ; and wherever United Trade Committees are established, the election of a separate Managing Committee, as provided in Rule 11, clause 1, shall not take place.

## RULE 27.

### Duties of American and Colonial District Committees.

Place of  
meeting.

1. The District Committees shall manage the local business of the District Branches, and shall hold their meetings at such places as may be determined on by summoned meetings of the members in the district, convened by order of the E.C.

Under the  
control of  
the E.C.

2. The District Committees shall be under the control of the E.C., and any act or resolution of a District Committee may be annulled and set

aside by a resolution of the E.C.; and any acts committed or documents issued by a District Committee, in violation of the expressed will of the E.C., shall be entirely null and void.

3. The District Committees shall have full <sup>Remit-</sup>  
 power to cause one Branch to remit to another <sup>tances</sup>  
 Branch or Branches from time to time whatever  
 sums of money they may deem necessary, in  
 order to meet the expenditure of such Branches.  
 They shall have power to distribute the Contingent <sup>Contingent</sup>  
 and Benevolent Fund ; and when a case of <sup>fund.</sup>  
 distress occurs in any Branch, on being satisfied  
 that it deserves assistance, they shall grant such  
 sum as in their opinion the case may warrant.  
 All American or Colonial applications for acci- <sup>Accident</sup>  
 dent or superannuation benefit shall be made to <sup>and super-</sup>  
 the District Committee, who shall immediately <sup>annuation</sup>  
 forward to the Branch so applying schedules to <sup>benefit.</sup>  
 be filled up with the necessary information.  
 These schedules when filled up shall be des-  
 patched by the Branch for the consideration of  
 the E.C.

4. Whenever the members of any American <sup>Trade</sup>  
 or Colonial Branch or Branches are desirous of <sup>privileges.</sup>  
 soliciting their employers for any new privilege,  
 they must forward to the District Committee  
 full particulars relative to the case, at least three  
 months before the new regulations are proposed  
 to come into operation, except in cases where  
 the D.C. may decide that our members have been  
 unable to give the required notice, through their  
 being so small in numbers that they could not  
 control the action of the trade. The District  
 Committee shall at once forward the application  
 to the E.C., together with any additional infor-  
 mation they are able to obtain relative to the  
 case. Immediate information shall be given by  
 every American or Colonial Branch to the

District Committee, and by the District Committee to the E.C., of any encroachment on existing privileges, and, in the meantime, and before obtaining the sanction of the E.C., the District Committee shall have full power to grant strike pay to any Branch, if they consider that circumstances will warrant the course proposed to be adopted by the Branch.

Removal  
of the  
secretary.

5. The District Committees shall each have their secretary under their control, and in case of death, or removal, neglect of duty, or violation of the Society's rules, they shall appoint a member *pro tempore* until the members of the District Branches elect another; but the dismissal of the secretary shall be by the votes of the members only.

President's  
duties.

6. The President of the Committee shall preside at all committee meetings, sign all documents, and see that the rules are in no case violated. He shall have no vote at committee meetings unless the members of the committee are equally divided in opinion, when he shall have a casting vote only.

Secretary's  
duties.

7. The Secretary of the Committee shall attend all committee meetings, record the names of members present, and the minutes of proceedings. He shall read to and lay before the committee all letters received from, and copies of those sent to, the General Office and the Branches. He shall take steps to prove the authenticity of all applications for assistance, and lay the same before the next committee meeting. He shall keep all books, emblems, documents, accounts, papers, stationery, and other property belonging to the Society, in such manner and place as the committee may direct. He shall receive all goods which may be forwarded from the G.O., and shall supply the various Branches



with such quantities as they may from time to time require. He shall not be allowed to vote at meetings of the committee. He shall forward to the G.O., with his monthly report, copies of the minutes of all committee meetings which may have been held during the past month.

8. Each American B.S. shall forward his monthly report in time to reach the District Secretary not later than the 14th of each month; and each Australasian B.S. shall forward his monthly report in time to reach the District Secretary three days before the departure of the English mail. He shall also forward his quarterly and annual reports as soon as they have been adopted by his Branch. The District Secretary shall compile all the monthly reports in one form, and forward them to the G.O. in time to arrive there not later than the first of each month. The American District Secretary shall also get the contents of the said form printed, and copies issued to each American Branch on or before the 18th of each month. Each D.S. shall thoroughly examine all quarterly and annual reports, see that the balances from previous reports are brought forward correctly, and satisfy himself that they contain a true statement of the income and expenditure of the Branch; after which he shall forward the reports to the G.O. The American D.S. shall also see that the accounts are correctly stated in both English and American currency.

9. The referee of the District Committee shall attend to all correspondence concerning the neglect of duty of the committee or secretary. Referee duties.

10. All expenses of the District Committee shall be paid by the senior Branch of the town in which the committee meetings are held. Committees' expenses.

Auditors.

11. The accounts of the District Committee shall be carefully audited at the end of each quarter by two auditors, who shall report thereon to the next meeting of the District Committee.

Fines for neglect.

12. The chairman, secretary, and members of the District Committee shall each be fined 50 cts. or its equivalent, for non-attendance at a committee meeting, unless a satisfactory written apology be forwarded. For neglect of duty in omitting to attend to the requirements of a Branch, or to forward his reports, &c., to the G.O. at the proper time, the secretary shall be fined any sum not exceeding \$3.50, or suspended from office, as the committee may determine.

## RULE 28.

### Duties and Powers of the Executive Council.

May determine silent points in rules.

Not to alter or add to the rules.

Quorum.

To be under the control of the G.C.

1. The E.C. shall transact the ordinary business of the Society. They may determine anything whereon the rules are silent, and decide on opening new Branches or closing (if need be) existing ones; but in no case whatever shall they alter the established rules of the Society or take the votes of the members concerning any alteration or addition to the rules, unless in cases of extreme emergency, and then only on the authority of the G.C. Four executive councilmen shall form a quorum at meetings at which the chairman of the council presides; five shall form a quorum in his absence.

2. Each E.C. shall, during their term of office, be under the control of the G.C., and any act or resolution of the E.C. may be annulled and set



aside by a resolution of a G.C. meeting ; and any acts committed or documents issued by the E.C. in violation of the expressed will of the G.C., shall be entirely null and void. And the E.C. shall, at any time when called upon by a resolution of the G.C., within twenty-four hours after a copy of the said resolution has been delivered to the chairman of the council, hand over to the said G.C. all books, documents, money, securities, and other property of the Society which they may hold in their possession. The E.C. shall at any time when not restrained by an instruction from the G.C., exercise full control over the funds of the Branches of the Society, and shall possess the powers defined in this rule.

3. They shall have power to make an order upon any Branch for moneys to discharge any bill or debt contracted by or on account of the Society ; and shall have full power to cause one Branch to remit to another Branch, from time to time, whatever sums of money they may deem necessary to meet the expenditure of such Branch. They shall also have the power to order a Branch to withdraw its funds from any bank.

Remittances from branches to E.C., and from branch to branch.

4. They shall authorise the debtor Branch to pay to the creditor Branch the equalisation due to them within twenty-eight days after receiving the yearly report, in such manner, form, and place as they (the E.C.) may think best and with the greatest security ; and should any Branch refuse to remit such moneys or levies, they shall be further empowered to suspend or expel such Branch, or by legal process recover such moneys, or they may send a deputation to any Branch refusing to comply, and take possession of all that belongs to the Society, and when in possession of the Branch books, moneys, and papers, they shall summon a general meeting of

On equalising of the funds.

Branches refusing to remit money, &c.

the Branch and discuss the matter in dispute, and if the officers and a few members only are in fault they may be removed or expelled and new ones appointed.

Legal proceedings in case of fraud, &c.

Appeals.

Suspending or expelling branches.

Notice of claim for accident benefit.

Superannuation benefit.

5. They shall have power to appoint a special audit of any Branch books whenever they consider it necessary. They shall institute legal proceedings against all officers or members who may in any way defraud the Society, and against trustees who may refuse to sign and deliver up to any person appointed by the E.C. to receive the same all cheques or other documents which may have been intrusted to their care, or which require their signature ; and generally shall have the conduct of all legal proceedings by and on behalf of or against the Society or the trustees thereof. They shall also have the power to hear and decide cases of appeal from Branches or members, and to immediately suspend or expel any Branch which has appealed or has been appealed against, and which may refuse to be bound by the decision of the G.C. or a majority of the members.

6. They shall, on receiving notice of a claim for the accident benefit (if they consider there is a probability of restoring the member), have power to place him under whatever medical man they may think proper, the expense to be defrayed from the general fund of the Society ; and, if declared incurable, the total accident benefit as per Rule shall be paid within six months, and the partial accident benefit within twelve months of such declaration, and full particulars of the case, accompanied by the necessary medical certificates, shall appear in the Monthly Report.

7. The power of granting superannuation benefit shall be vested in the E.C., whose duty

it shall be to award the benefit within one month after they have received satisfactory evidence from the Branch to which the member belongs that such member is entitled in accordance with rule. When members are ill and in receipt of \$2.10 per week, and there is no reasonable prospect of their recovery, the E.C. shall be empowered to allow them to supplement their sick pay by any legitimate means. Sick members.

8. They shall have power to distribute the Contingent and Benevolent Fund; and when a case of distress occurs in any Branch, on being satisfied it deserves assistance, they shall grant such sum as in their opinion the case may warrant. In the event of application being made by other trades for assistance, on being satisfied of its genuineness, they shall grant such assistance as the state of the funds may warrant, and the case may in their opinion deserve. Distribution of the contingent fund.

9. On receipt of an application from a Branch or District for leave to solicit their employers for any new privilege, the E.C. shall immediately consider the same, and if circumstances warrant, grant the application; but should the employers fail to comply with or make no reply to the request made, the Branch so applying must again consult the E.C. as to their future course. And under no circumstances will any Branch be allowed to strike without first obtaining the sanction of the E.C., whether it be for a new privilege or against an encroachment on existing ones, except an American or Colonial Branch in the case provided for in Rule 27, clause 4; or a Branch in the District where the G.O. is situated, as provided for in Rule 34, clause 1. The E.C. shall have full power to declare a strike closed whenever they may deem such a course necessary. No member of the E.C. shall Trade privileges.

sit on any U.T.C., managing committee, or strike committee, meeting in the district in which the general office is situated.

Appointing  
special  
delegations.

10. They may, upon application of any Branch, appoint a deputation to visit any locality to promote or further the interests of the Society. But no special delegation shall be allowed unless first sanctioned by the E.C., except in cases of emergency. Where two delegates are required to visit any Branch or locality, one shall be the G.C. of the district, if his appointment be economical and practicable; and in cases where only one is required, if by sending the G.C. of the district it will lessen the expense, that course shall be adopted if practicable.

Dividing  
the society  
into dis-  
tricts.

11. They shall divide the whole of the Society into sixteen districts for the election of the G.C., and they shall re-arrange the said districts two months previous to the date of each nomination of the G.C.; those Branches which are situated nearest to each other to be grouped in one district. This arrangement to appear in the November Monthly Report.

Candidates  
for office of  
G.S.

12. The E.C. shall submit to the Branches in time for the annual election in June the names of all candidates for the office of G.S., together with the name of the Branch or Branches nominating such candidates, and shall furnish the Branches with a tabular statement of the votes.

Duties with  
regard to  
office assist-  
ance and  
G.S.

13. In the event of the business increasing so that the G.S. require permanent assistance, they may appeal to the members to appoint an assistant secretary, but the E.C. shall have power to provide office assistance, as required. They shall have the G.S. under their control, and in case of his death, or removal, or violation by him of the Society's rules, they shall appoint

a member *pro tempore* until the members of the Society elect another.

14. In the Monthly Reports shall be published the name of each member of the E.C., and his vote shall be recorded for or against all resolutions of the E.C. which are inserted therein, and on which the E.C. are divided in opinion. On no account shall a member of the E.C. be allowed to remain neutral. The E.C. shall, as far as possible, insert Branch resolutions in the Monthly Reports, in the order of date in which they are received.

Votes of  
E.C. to be  
published.

15. The treasurer to the E.C. shall receive and pay all moneys, of which he shall keep an accurate account, and for all moneys in his possession the E.C. shall hold a sufficient guarantee. He shall render a statement of his cash account monthly to the E.C., and produce his books and vouchers, together with any balance of cash he may have in hand, at every audit of the General Office accounts, and at such other times as the E.C. may deem necessary. He must be a householder.

Duties of  
treasurer  
to the E.C.

16. The referee to the E.C. shall attend to all correspondence concerning the neglect of duty of the G.S. or E.C., and enter in a book provided for the purpose all business he transacts, and for the duties he performs shall receive such remuneration as the E.C. may determine.

Duties of  
referee to  
the E.C.

17. The E.C. shall appoint two of their number to scrutinise voting papers, and perform any other duties which it may be considered wise to refer to a sub-committee. The E.C. shall obtain estimates, at least once in each year, from not less than three respectable printing firms, for the printing of the Annual and Monthly Reports. All goods required by the E.C. shall, as far as practicable, be estimated for; the

Sub-com-  
mittee.

lowest tender to be accepted. All tenders to be published in the Monthly Report.

Auditors for  
General  
Office  
accounts.

18. The auditors for the G.O. accounts shall, at the end of each quarter, examine carefully the books, receipts, cheques, &c., of the G.S., and report thereon to the E.C.

Returns to  
Registrar.

19. The E.C. shall be responsible for seeing that all returns required by the Trade Union Acts, or to be required hereafter by any amendment of the said Acts, are made out and duly forwarded by the G.S. to the Registrar of Trade Unions.

Fines  
for non-  
attendance.

20. Members of the E.C. shall be fined 70 cts. each for non-attendance at a council meeting, unless a satisfactory written apology be forwarded.

## RULE 29.

### Duties and Powers of the General Council.

Times of  
meeting.

1. The G.C. shall meet in the town in which the G.O. is situated once in three years, in the month of June; but the rules of the Society shall be considered with the view of amendment at alternate meetings only, except in extreme cases of emergency. They shall also meet whenever they are summoned by the E.C., and whenever at least twenty Branches of the Society shall, by resolutions adopted at specially summoned meetings, held within a fortnight of each other, require the G.S. to summon the G.C. In cases of necessity, the G.C. may meet without waiting for the attendance of the member representing the American and Colonial District. The representative of the district in which the American and Colonial Branches are grouped, shall only



attend sexennial meetings, unless he resides in the United Kingdom.

2. They shall hear and determine all appeals or other matters that may have been reserved for their decision, or which may appear to them to require their consideration. All suggestions for alterations or additions to the rules must be submitted for their consideration, and receive their sanction before being submitted to the votes of the members. On matters of minor importance, and on trade questions affecting Branches in the District where the G.O. is located, as provided for in Rule 34, clause 1, the E.C. shall direct the G.S. to consult the G.C. by letter, and the approval or dissent of each member of the G.C. shall be given by letter, addressed to the G.S.; and the sanction of a majority of the G.C. so obtained by letter shall be valid, without any meeting of the G.C. being held. No general council meeting shall have the power to set aside any of the objects of the Society, as stated in Rule 1, clause 2, unless by consent of three-fourths of the members, who must register their votes accordingly.

To consider  
proposed  
alterations  
in rules.

3. Every general councilman must remain at the meeting until the business is concluded; he shall not be allowed to absent himself, unless a satisfactory reason be assigned to the meeting. On no account shall a member of the G.C. be allowed to remain neutral.

Not to leave  
before  
business  
concludes.

4. The G.C. shall, during their term of office, be appointed the general trustees of the Society; and all moneys subscribed by members shall be held by them in trust for the members generally; and the E.C. and all Branch trustees shall be responsible to the general trustees for the moneys, securities, and other property they hold; but

G.C. the  
general  
trustees.

they shall allow the E.C. and the trustees appointed by each Branch to hold or bank, as the E.C. and the Branches may direct, all moneys in the custody of the E.C. and the Branches for the time being.

Power to  
suspend  
E.C.

5. Whenever the G.C. may decide that it is indispensable for the effective maintenance of the Society that the E.C. be relieved of their duties, the G.C. shall have full power to suspend the E.C. from the duties of their office, and take possession of all books, documents, money, securities, and other property of the Society which they may find in the custody of the E.C. They shall, as soon as possible, lay a statement of the circumstances which have caused them to relieve the E.C. of their duties before summoned meetings of the whole of the Society, together with the E.C.'s reply thereto; and the members shall be requested to record their votes on the question of confirming or condemning the action taken by the G.C., the decision of the members to be binding and final. The G.C. shall appoint four of their number to perform the duties of the E.C. during the time that the question is being submitted to the votes of the members. If the members decide that the G.C. has pursued a proper line of action, and that their meeting was a necessity caused by the misconduct of the E.C., the members of the E.C. who shall be proved to have been in fault shall be removed from office, and shall be ineligible for two subsequent years for filling the offices of executive councilmen, general councilmen, and chairman of the council.

Appeal  
to the mem-  
bers.

6. All propositions involving an alteration of the rules shall be inserted in the first Monthly Report published after the meeting of the G.C., and shall be decided by the votes of the



members at specially summoned meetings, to be held as soon as practicable after the date of the meeting.

7. No purchase, taking on lease, selling, <sup>Dealings with land.</sup> mortgaging, or letting of land by or on behalf of the Society, under the provisions of the Trade Union Acts, shall take place otherwise than with the sanction of the G.C.; but every such sale or other transaction as aforesaid shall be negotiated and carried out by the E.C.

### RULE 30.

#### Duties of Chairman of the Council.

1. The C.C. shall preside at all general and executive council and sub-committee meetings, sign all papers and documents, and see that the rules are in no case violated. In cases of necessity he shall, in conjunction with the G.S., appoint special delegations, and report thereon to the next council meeting. He shall receive the same remuneration as a member of the E.C., and shall not be eligible to hold the office of treasurer to the E.C. He shall not sit on any U.T.C., managing committee, or strike committee, meeting in the district in which the general office is situated. <sup>Duties of chairman of council.</sup>

2. In the absence of the chairman from general council or executive council meetings, the meeting shall elect one of their number to fulfil the duties of chairman *pro tem.* All business done at such meetings shall be as legal and binding as if the elected chairman were present. The chairman, or chairman *pro tem.*, shall have a casting vote only. In the event of the office of C.C. becoming vacant, it shall be filled by the next highest candidate on the list, according to the number of votes received at the previous election. <sup>Provision for absence.</sup>

Fine for  
non-attend-  
ance.

3. The C.C. shall be fined 70 cts. for non-attendance at a council meeting, unless a satisfactory written apology be forwarded.

## RULE 31.

### Duties of General Secretary.

Office hours,  
attendance  
at council  
meetings,  
and duties  
there.

1. The G.S. shall be at the G.O. during such hours and shall devote as much time to the Society's business as the E.C. may from time to time deem necessary. He shall attend all the meetings of the E.C. and G.C., record the names of members present, and the minutes of proceedings. He shall read to and lay before the E.C. all letters received from and copies of those sent to the Branches. He shall take steps to prove the authenticity of all applications for assistance, and lay the same before the next E.C. meeting. He shall keep all documents, accounts, papers, or other property belonging to the Society in such manner and place as the E.C. may direct, and immediately answer all applications for men from any Branch or locality. He shall also, if the E.C. consider it necessary, direct that members in receipt of unemployed benefit be removed from one Branch to another, where there is a probability of employment. He shall not be a member of any U.T.C., managing committee, or strike committee, meeting in the district in which the general office is situated.

Holding all  
documents,  
applications  
for men, and  
steps to be  
taken.

Schedules,  
voting  
papers, &c.

2. He shall forward to the Branches at the required time all schedules and forms for elections, and for the collection of such information as may be necessary for the conducting of the business of the Society. He shall (in conjunction with the chairman of the E.C.) appoint special delegations, and report thereon to the next E.C. meeting. The G.S. is hereby authorised, in

Law pro-  
ceedings.

the British Islands, in conformity with the 9th section of the 34th and 35th Vict., chap. 31, to bring or defend, or cause to be brought or defended, any action, suit, prosecution, or complaint, in any court of law or equity, touching or concerning the property, right, or claim to property of this Society; but all such action of the G.S. may be subsequently set aside by a vote of the E.C. or G.C., if necessary.

3. He shall issue a Monthly Report, which shall be charged 3 cts. each to members; it shall be the medium of communication between the E.C. and the Branches, and contain the result of voting by the members on any question; the state of trade in each locality; and all Branch resolutions which are forwarded for publication, with the decisions of the E.C. thereon. The Monthly Reports shall not exceed sixteen pages; they shall be printed in type of one uniform size, viz, brevier; and no libellous or actionable Branch resolution shall be admitted. The G.S. shall issue returns of votes on separate sheets whenever the amount of available space in the Monthly Report is limited. Resolutions containing votes of thanks shall not be inserted in the Monthly Reports. All resolutions intended for publication shall be forwarded in time to reach the G.O. on or before the 24th of each month, or they will not appear in the next published Monthly Report.

Monthly  
Report.

4. The G.S. shall compile the Quarterly and Yearly Reports, according to the returns received from the Branches, with a detailed annual account of the expenses incurred by the E.C., and a full report of the Society's income and expenditure for the past year, with a list of Branch houses, dates of meeting, &c.

Quarterly  
and Yearly  
Report.

Date of  
issuing the  
Reports.

5. He shall issue the Monthly Report from the G.O. not later than the 6th of each month, except in cases where the 6th falls on Sunday, when he shall be allowed to issue it on the 7th. He shall insert the Quarterly Report in the first Monthly Report issued after the Branch returns are received at the G.O., or be fined \$1.75; he shall issue the Annual Report on or before April 20th, or be fined \$7.

Late or  
fraudulent  
Reports.]

6. If the report of any B.S. arrive at the G.O. after the time specified in Rule 17, clause 6, the G.S. shall send a printed report to the referee of his Branch, that the fine may be enforced against the B.S.; and he shall, in case of the B.S. sending a fraudulent report, write to the referee of his Branch instructing him to enforce the fines.

Registra-  
tion of  
members.

7. He shall enter on the general registration books the name of each member, when and where admitted or re-admitted, age, married or not, and whether he has received any part of the funeral money. He shall also record therein all information received from the Branches relating to the nominations of persons to receive funeral benefit on the deaths of members. He shall issue sheets to the Branches, on which shall be entered by each B.S. all particulars required for the general register of the name, age, &c., of each member in the Branch at the end of the year 1881. A similar return shall be made once in every ten years subsequent to that date. These returns when received shall be compiled by the G.S. and embodied in the general register.

Nomina-  
tions for  
funeral  
benefit.

Copies of  
proposed  
alterations  
of rules, and  
minutes  
of G.C.  
meetings,

8. He shall send copies of all proposed alterations of rules to each Branch of the Society; also a copy of the minutes containing the resolutions and votes of the G.C. meetings.

9. He shall, under the supervision of the E.C., make out and forward from time to time to the Registrar of Trade Unions all returns required by the Trade Union Acts, or to be required hereafter by any amendment of the same.

Returns to Registrar.

10. Upon resigning he shall, if possible, give two months' notice.

Resignation.

## RULE 32.

### Duties of Members.

1. Free members, as soon as out of employment, shall EVERY day sign the vacant book, at such hour as the Branch may appoint, but not later than noon on Saturdays, and five o'clock p.m. on other working days; except those who reside more than three miles from the Branch, and they shall sign on alternate days (Sundays excepted); but if any member reside seven miles and upwards from the place of meeting, his case shall be left to the discretion of the Branch. Members in receipt of unemployed benefit must seek for employment, and shall not be allowed to work at their own trade or engage in any other occupation for profit or reward during working hours. They must attend each Branch meeting, or send a satisfactory apology, or they shall be fined 18 cts. for each omission to do so.

WHEN IN RECEIPT OF UNEMPLOYED BENEFIT.

Time of signing vacant book.

Exemption from the same.

Free members to attend branch meeting when signing vacant book.

2. During a strike or lock-out in a district where more than one Branch of this Society is situated, every member in receipt of trade privileges shall sign the vacant book, or answer the roll call at the time and place appointed by a summoned meeting of the members.

Members on strike to answer roll call.

3. Any member in receipt of trade privileges or unemployed benefit, who may refuse work at a distance, shall receive no further payment from the Society's funds until his case has been in-

Members refusing work

vestigated by the committee or Branch meeting, which shall have full power to suspend payment of his trade privilege or unemployed benefit if necessary. Any member who may be sent away from a town by a strike or lock-out committee at the Society's expense, if he return before the end of the dispute, he shall be suspended from benefit until his case be laid before the committee or the next Branch meeting, when his future claim to strike pay shall be decided upon.

Temporary  
employ-  
ment.

4. Any member in receipt of trade privileges after the close of a strike, or who may be engaged in a partial strike affecting one or two shops only, should he receive an offer of temporary employment, shall be required to lay a statement of the facts of the case before the secretary of his Branch. Should he neglect to give notice to the B.S., as provided in this clause, his claim to trade privileges shall cease when he commences work.

Members  
wishing to  
travel.

5. Any member in receipt of trade privileges or unemployed benefit wishing to travel, shall make application for a travelling card to the B.S. He shall call upon the secretary of a Branch at least once in two days, or failing to assign a satisfactory reason for neglect, shall be disentitled to benefit for that time. He shall sign the vacant book if detained by the B.S.

Fines for  
neglecting  
to deliver up  
travelling  
card, and not  
transferring  
to the near-  
est Branch.

6. When a member on travel obtains employment, he shall within three days from that time deliver his travelling card to the secretary of the nearest Branch, or be fined 18 cts. for each day exceeding that period; and any member working and residing in a locality where there is a Branch of the Society nearer than that to which he belongs, shall inform the B.S. thereof of his being a member within one month of commencing work, or be fined 88 cts.



7. Any member knowing of a vacancy shall give notice thereof to the B.S., or place such notice in the vacant book within twenty-four hours. No member shall be allowed to send for a member at a distance unless he has previously ascertained from his own Branch whether any member capable of filling the vacant situation is signing the vacant book. Any member or person finding employment for, and taking any member off the vacant book, shall be allowed 18 cts. per member for so doing.

To give  
notice of  
vacancy.

Taking  
members off  
the vacant  
book.

8. Members shall take all reasonable precautions for the safety of their tools, and in the event of loss shall, within seven days of such loss, deliver to the B.S. a correct inventory of every lost tool. Whenever tools are stolen, the member shall deliver at the nearest police station a correct inventory of such loss and other particulars.

TOOL  
BENEFIT.

Notice of  
lost tools to  
be given  
within  
seven days.

9. Any member meeting with an accident, or suffering from a disease, in such a manner as to entitle him to the benefit of Rule 38, shall give notice within twelve months from the accident, or from the time of his being unable to follow his employment, or be disentitled to benefit.

ACCIDENT  
BENEFIT.

10. Any member entitled to unemployed or sick benefits shall give notice in writing to the B.S., according to the forms at the end of these rules. If he neglect to give the said notice within three days from the time he is thrown out of employment or indisposed, he shall only be paid for two days previous to the time the said notice is received; and any member on resuming work or on his recovery must send notice to the B.S. within twenty-four hours, or be fined 35 cts.

UNEMPLOYED AND  
SICK BENEFITS.

Declaring  
on.

Declaring  
off.

11. Any member may by writing under his hand, delivered or sent to the secretary of his Branch, nominate any person, whose full name

FUNERAL  
BENEFIT.



Nomination  
for funeral  
benefit.

and address shall be stated, to whom the funeral benefit payable on the death of such member shall be paid at his decease, the said nominee not being an officer of this Society (unless such officer is the father, child, brother, or nephew of the nominator), and the said nominator may from time to time revoke or vary such nomination by a writing under his hand similarly delivered or sent. On the death of any free member or his wife, notice shall be sent within twenty-four hours to the B.S., and if the death of any member or his wife take place above three miles from the Branch, before the funeral money is paid, the widow, husband, nominee, personal representatives, or nearest of kin must send a certificate to the B.S., signed either by the registrar of deaths, a surgeon, or justice of the peace, stating the time and cause of death.

Members  
dying at a  
distance  
from the  
Branch.

EMIGRA-  
TION BENE-  
FIT.

Payment of  
a years upon  
return.

12. Any member availing himself of the fund for the purpose of emigration, and removing into a district in which there is no Branch of the Society established, should he return, he shall, within two months, pay all arrears of contribution due during his absence, and be three months before he is entitled to the benefits of the Society. Should two years elapse before his return, he shall comply with the provisions of Rule 45, clause 2.

Members  
emigrating.

13. Any member removing from one country to another, shall inform his B.S., or he shall forfeit the benefits provided for in Rule 45.

Time al-  
lowed out of  
his resi-  
dence when  
in receipt of  
sick pay.

14. Any member while receiving sick relief from this Society shall not be allowed to be out of his residence after eight in the evening from the first day of April to the last day of September, nor after six o'clock in the evening from the last day of September to the first day of April, in European and American Branches. In Aus-

tralasian Branches no sick member shall be allowed to be out of his residence after six in the evening from the first day of April to the last day of September, nor after eight o'clock in the evening from the last day of September to the first day of April. Any member acting contrary to the above regulations, unless the Branch decide that the member's case requires an extension of time, shall not be paid for the day or days on which he is absent from his residence after the stated hours.

15. Any sick member removing or residing in a locality where there is no Branch of the Society shall write to the B.S. of his Branch every fortnight, informing him of the state of his health; the said writing must be signed by a surgeon, or two respectable householders, who must give their addresses. Any member in receipt of sick benefit removing into a locality in which he cannot be visited by the S.S. of his Branch, without first obtaining the sanction of the B.S. and S.S., or his Branch, shall not receive sick benefit for the time during which he is away, unless he furnishes an explanation of the cause of his absence which is accepted as satisfactory by his Branch.

Sick members residing at a distance from Branch

16. No member shall call on or write to any B.S. at the works where he is employed, under a penalty of 88 cts. for each offence.

Calling on B.S.

17. Any member changing his residence and not informing the B.S. in writing on or before the following meeting night, unless a satisfactory reason be given, shall be fined 18 cts.

Changing residence.

18. Members in large towns or districts shall not be compelled to remove their clearances from one Branch to another in the same town or district.

When at a distance from their own Branch.

19. Any single member getting married, shall,

Getting married,

within one month, give notice to the B.S., or be fined 88 cts., and shall not be entitled to his wife's funeral money until the fine be paid.

Property obtained from the Society.

20. Each member shall pay 9 cts. for the Annual Report; if not paid, the same shall be charged as arrears; and any member having had property obtained through the E.C. or D.C., such property shall be paid for within fourteen weeks, or be treated as arrears.

## RULE 33.

### Vacant Book.

Vacant book.

Place of keeping vacant book.

Time of signing.

Strange members to produce cards.

1. Each Branch shall be provided with a vacant book, and a list of the shops in the town and neighbourhood. The Branch to decide how and in what place such book shall be kept; but no payment shall be made from the Society's funds for vacant book keeping. The vacant book shall be kept for the signature of members in receipt of trade privileges or unemployed benefit, and shall be signed at such hours as the Branch may appoint, but not later than noon on Saturdays, and five o'clock p.m. on other working days. Members shall not be excused from signing the vacant book except when going to a distance in search of employment, and then only when a satisfactory explanation has been accepted by the Branch. Any member neglecting to sign as specified, shall for each neglect lose his day's unemployed benefit. Any member not belonging to the Branch must produce his card before being allowed to examine the vacant book. Non-free members out of employment may sign the vacant book to obtain employment.

## RULE 34.

### Trade Privileges.

1. Notice of the desire of any Branch or District to apply for any new privilege shall be given to the E.C. or D.C. at least three months previous to the time when the new arrangements are proposed to come into operation, except in cases where the E.C. or D.C. may decide that our members have been unable to give the required notice, through their being so small in numbers that they could not control the action of the trade. Whenever the members who reside in the district where the G.O. is situated for the time being, are desirous of soliciting their employers for an alteration of working rules or an advance of wages, the same, after being adopted at an aggregate meeting of the trade, convened for that purpose, shall be drawn up in circulars, and, along with the printed forms that are at present issued from the G.O., shall be sent by the E.C. to each member of the G.C. resident in the United Kingdom; and before any further action be taken, the sanction of a majority of the G.C. shall be obtained; the G.C.'s answer to be returned to the E.C. within one week of the receipt by the G.C. of such application; and in no case shall the said members be allowed trade privileges unless the above sanction has been obtained. The decision of the G.C. to be communicated to each member of the G.C. by the G.S.

Three months' notice to be given.

Sanction of the G.C. required in G.O. District.

2. Any free or non-free member or members, who have been at least six months in this Society, leaving his or their employment under circumstances satisfactory to the Branch, D.C., or E.C., shall be entitled to the sum of \$5.25 per week. Non-free members who may have been

Amount allowed to members.

in the Society three months, and have paid up their entrance money, shall be entitled to \$2.63 per week until they have been members six months, when they shall be entitled to \$5.25 per week. Non-free members shall pay contributions when in receipt of this benefit. Free members must be in receipt of strike pay at least four days in one week, in order to entitle them to exemption from payment of contributions. Members are entitled to this privilege when under suspension from benefit through arrears; but non-free members must have paid up the whole of their entrance money. All arrears must be deducted before any moneys are paid to the member.

Vacant  
book.

3. In Branches or Districts where not more than ten members are in receipt of trade privileges, the said members shall sign the vacant book, and be paid by the Branch officers without additional remuneration; where there are more than ten members in receipt of trade privileges, the Branch or District shall decide whether they shall sign the vacant book or answer to a roll call, and the Strike or Lock-out Committee to be in such cases appointed shall have power to call on each Branch to pay its proportional share of the expenses. During a strike or lock-out in a district in which more than one Branch of this Society is situated, some central place shall be appointed by a summoned meeting of the members, at which the vacant book shall be signed or the roll called.

Strike or  
lock-out  
committee.

Strike  
sheets and  
cash book to  
be audited  
weekly.

4. In any district where ten or more members are in receipt of trade privileges, application shall at once be made to the G.S. or D.S. for a strike book and sheets, which must contain a correct copy of all expenditure, must be kept entirely apart from the ordinary Branch accounts,

and must be audited weekly as provided by Rule 26, clause 3. The total amount paid as trade privileges, the details of which have appeared on the strike sheets, must be entered in the Branch cash book; and after the quarterly audit following the close of the dispute, the strike cash book which contains the particulars of all expenses incurred in connection with the dispute must be sent to the General Office.

5. All members out of employment previous to or during the progress of a general strike or lock-out, if not disentitled in accordance with clause 2 of this rule, shall be entitled to trade privileges. Any member in receipt of trade privileges shall be supported as per rule, until he again obtain employment, provided that no member shall receive strike pay for more than twelve weeks after the close of a strike or lock-out. Should he, during the progress of a strike or lock-out obtain temporary employment in the district in which the dispute is pending, he shall be entitled to strike pay should he be discharged before the expiration of twelve weeks subsequent to the close of the dispute. Any individual member who may leave his employment in accordance with instructions received from his Branch shall be entitled to trade privileges until he next obtains employment, provided that if he fails to secure work before the expiration of twelve weeks from the date on which he is withdrawn from his employment, his claim to trade privileges shall then cease, and he shall commence to receive unemployed benefit, if he is entitled thereto in conformity with Rule 35. Any member in receipt of trade privileges after the close of a strike or lock-out, or who may be engaged in a partial strike or lock-out, affecting one or two shops only, should he receive an offer of

Temporary  
employ-  
ment  
obtained  
during a  
strike or  
lock-out.

Temporary  
employ-  
ment dur-  
ing partial  
strike or  
after close of  
a strike.



temporary employment, shall lay a statement of the facts of the case before the secretary of his Branch ; and if the secretary is satisfied that the work is not likely to last more than a fortnight, he shall empower the member to accept of it, on the understanding that if he be again thrown out of employment within two weeks he shall again be entitled to strike pay.

Sending  
members to  
situations.

6. Any member sent by a Strike or Lock-out Committee to a locality where men are wanted shall be allowed strike pay. He shall receive, in addition, the cheapest fare, whether by railroad, coach, or steamboat, but no allowance shall be made for carriage of tools. Should he fail to obtain employment in the district to which he is sent, the officers of the Branch in that district shall at once write to his B.S. for his travelling card, and they shall have power to detain him a few days or to pay his cheapest fare to any other locality where employment can be provided for him.

## RULE 35.

### Unemployed Benefit.

Allowance  
to members  
out of work.

1. Should any free member be out of employment under circumstances satisfactory to the Branch four successive working days or more, although Sunday may intervene, or any four days in one week from Monday to Saturday, if he be not suspended from benefit in accordance with the tabular form in Rule 8, he shall, on signing the vacant book each day, be entitled to the sum of \$3.50 per week for the first twelve weeks, whether successive or not, and a further sum of \$2.10 per week for another twelve weeks, whether successive or not, making a total of \$67.20 in one year, such year to date twelve months back from each time the member applies

Amount  
entitled to in  
one year.



for unemployed benefit. If during that time the member has received the sum of \$42, whether at the rate of \$3.50 per week or not, he shall only be entitled to \$2.10 per week while he is receiving the remainder of the \$67.20. If he has received the said full amount in the past year, he shall work four successive weeks before he can again claim unemployed benefit, and must receive the average rate of wages of the town in which he is employed; but should he be out of employment less than four days he shall not be entitled to benefit. Any member signing the vacant book in the forenoon, and afterwards obtaining employment and working during the latter part of the day, shall for that day be disentitled to unemployed benefit; and in no case shall less than one day's unemployed benefit be paid. Any member omitting to sign the vacant book, for the purpose of evading any part of this clause, shall be at once dealt with, the same as members who have drawn the sum of \$67.20.

Less than one day's unemployed benefit not to be paid.

2. Free members not suspended from benefit, who are entitled to sign the vacant book on Christmas Day and Good Friday, shall be exempt from signing, but shall be paid for the same. No Branch can legally exempt a member from signing the vacant book on any holiday except Christmas Day and Good Friday. Any member entitled to unemployed benefit, being suspended from his employment for four or more days, in consequence of slackness of work, or inclemency of the weather, and having signed the vacant book each day, shall be entitled to receive unemployed benefit for the time of his suspension. Unemployed benefit shall not be granted for suspension from work occurring during the usual holidays of the district.

Exemption from signing vacant book.

Exemption  
from contri-  
butions.

3. Free members shall be exempt from contribution if they are in receipt of unemployed benefit for four days or more in one week, from Monday to Saturday, but if in receipt of unemployed benefit for three days or less in one week, they shall pay contribution for that week. Any member in receipt of unemployed benefit, and obtaining employment for three or more days, but not more than six days, must again sign the vacant book for three days before he is again entitled to unemployed benefit; but should he obtain employment for less than three days, he shall be entitled to unemployed benefit the first day he again signs the vacant book. Any member losing his employment through loss of tools by fire, water, or theft, or any sick member regaining his health and not having employment, shall be immediately entitled to unemployed benefit, if he be entitled to benefit in accordance with tabular form, Rule 8.

When im-  
mediately  
entitled to  
unemployed  
benefit.

Members  
sent for from  
a distance,  
and to what  
benefits  
entitled.

4. Free members signing the vacant book shall, in the event of employment being found for them in any particular locality, either by the G.S., the D.S., the B.S., a member, or an employer, in addition to their unemployed benefit, be entitled to the cheapest fare, whether by railroad, coach, or steamboat, unless the fare be paid by the employer, but no allowance shall be made for the carriage of tools. Should the member not obtain employment, and desire to return, all travelling expenses incurred, if not paid by the employer, shall be paid by the Branch. Members who have been six months in the Society, although not entitled to unemployed benefit, shall have their travelling expenses paid in the event of work being provided for them. Branch officers are desired to be very cautious in putting this clause into opera-

Non-free  
members  
sent for as  
above.

tion, as no member should be sent to a locality at a great distance because he wishes to go there, when there is suitable employment for him nearer home ; and under no circumstances shall any member be sent to a greater distance than 300 miles at the Society's expense.

No member to be sent more than 300 miles.

5. Should any member receive notice of employment in any locality where there is no Branch of the Society, and the same be approved of by the B.P. and B.S., such member shall receive the same benefit as members sent for as before named.

Members sent for to localities where there are no Branches.

6. Travelling cards shall be granted on the authority of the B.P. and B.S. to members in receipt of trade privileges ; or to those receiving unemployed benefit who have signed the vacant book four successive working days.

Travelling cards.

7. Any officer or delegate being discharged for holding office, or losing his situation in consequence of being delegated on the Society's business, shall be allowed his usual wages until he find employment satisfactory to the members of his Branch, and shall be paid the expense of removing himself and family to where he obtains employment ; but should he not succeed in keeping it more than one month, from reasons stated above, he shall be again entitled to the same benefit ; such members to sign the vacant book, or be liable to the same penalties as other members in receipt of unemployed benefit. Members who are allowed full wages in consequence of losing their employment shall pay contributions while in receipt of this benefit.

Officers or delegates losing their employment, and to what benefits entitled.

8. Any seafaring free member being shipwrecked while following his employment, if not more than \$4.90 in arrears, shall receive unemployed benefit from the time of such shipwreck, upon giving satisfactory evidence of

Seafaring members.

the same on his return, provided he has not been in receipt of wages.

## RULE 36.

### Tool Benefit.

Compensation for lost tools.

Allowance to six months' members.

Lowest claim allowed.

No claim to be paid in money.

Tools lent or borrowed

1. Any free member, not disentitled in accordance with tabular form, Rule 8, shall receive compensation for tools lost by fire, water, or theft, according to value, but no single claim to exceed \$140; and for his chest according to value, but not exceeding \$14. Non-free members shall, at the expiration of six months from the date of their entrance (if not more than six weeks in arrears), be entitled to compensation for loss of tools by fire, water, or theft, to any amount not exceeding \$35 in value, providing in every case the members had taken all reasonable precaution for the safety of their tools, and made application in accordance with Rule 32, clause 8, but no claim for tool benefit shall be entertained if it be under 70 cts.

2. No tool claim shall be paid in money, although it shall not be imperative for Branches to supply members with similar tools to those which have been lost, provided that the value of the tools supplied does not exceed the amount required in order to replace the lost tools. If the lost tools are recovered the new ones shall be returned to the Branch, to be disposed of at the discretion of the Branch. All arrears to be paid in cash before the member's claim is paid.

3. Any member borrowing tools from another member which are lost by fire, water, or theft, shall be paid for the same in accordance with the provisions of this rule. Should tools be borrowed *from* a non-member, or should they be borrowed *by* a non-member from a member,

and the same be lost, either by fire, water, or theft, the Society shall not make good such loss.

4. That any seafaring free member losing his tools, under circumstances provided for in this rule, while following his employment, if not more than fourteen weeks in arrears, shall be allowed compensation according to value, not exceeding \$140, providing he has left an inventory of his tools with the secretary of his Branch before going to sea. Seafaring members.

5. In the event of any member dying when travelling by land or water, having left an inventory of the tools taken with him on the journey, with the B.S., or forwarded the same to the B.S. by post previous to commencing the journey, his Branch shall be empowered, in the event of it being proved to their satisfaction that the said tools are lost by fire, water, or theft, to pay to the relatives, persons entitled through, or nominee of the said member, the amount which may be awarded by the Branch Committee as the value of the tools thus registered and lost, not exceeding \$140. Members dying while travelling.

## RULE 37.

### Sick Benefit.

1. Any free member not disentitled to benefit in accordance with tabular form, Rule 8, when visited by sickness or lameness, not occasioned by drunkenness or disorderly or improper conduct, shall be entitled to \$4.20 per week for twenty-six weeks, and from the expiration of twenty-six weeks to \$2.10 per week so long as he continues ill. No member shall receive sick benefit for less than three days. Members in receipt of sick benefit for four days or more in Sickness and amount of benefit entitled to.

Exemption from contribution.

Not to work unless sanction of the E.C. is granted.

one week, shall for such week be exempt from contributions; but if in receipt of sick benefit for three days or less in one week, shall pay contributions for that week. Any member compelled through sickness to leave his work before 12 a.m. shall be entitled to benefit for that day. Members in receipt of sick benefit are not allowed to transact any kind of business for profit or reward; but when their pay is reduced to \$2.10 per week, and there is no reasonable prospect of their recovery, the E.C. shall be empowered to allow them to supplement their sick pay by any legitimate means.

Length of time to elapse after receiving total amount at \$4.20 per week before being again entitled to full benefit.

2. If any member in receipt of sick benefit for any length of time less than twenty-six weeks shall recover so as to be able to follow his employment, and again fall sick before the expiration of twelve months from the time he first declared upon the funds, such sickness shall be considered a continuation of his former sickness. Any member having received \$4.20 per week for twenty-six weeks within twelve months from the time he first declared on the funds, shall not be again allowed to draw \$4.20 per week until the expiration of six months after he has declared off sick benefit. Should he again declare on the funds before six months have expired, it shall be considered a continuation of his former sickness, and he shall be entitled to \$2.10 per week.

Members removing for change of air.

3. If a medical attendant certify in writing to the member the necessity of his removal to the country, the notice being satisfactory to the B.S. and S.S., he may, if he require it, receive two weeks' pay in advance. When it is necessary to remit a member's sick pay, the expense shall be borne by the Society. Any member on travel who is entitled to sick benefit, falling sick or lame, shall be relieved by the nearest Branch;

How and by whom relieved.



and if the nature of his illness require his removal to his home or friends, he shall be removed at the expense of the Society. Members on travel falling sick.

4. Any seafaring free member falling sick or lame while following his employment, if not more than \$4.90 in arrears, shall receive sick benefit from the time of such sickness or lameness, providing he has not been in receipt of wages, upon giving satisfactory evidence of the same on his return; such evidence to be, if possible, a medical certificate, endorsed by the British consul if in a foreign port. Seafaring members.

## RULE 38.

### Accident Benefit.

1. Any free member, not disentitled according to rule, losing a limb, meeting with any sudden accident, and thereby disabling a limb, or suffering from disease resulting from sudden accident, or being afflicted with blindness, imperfect vision not caused by old age, epilepsy, paralysis, or the rupture of a blood-vessel, which is the result of a sudden accident occurring to a previously healthy organ, and thereby being totally incapacitated for life from following his employment as a carpenter and joiner, shall be entitled to the sum of \$700, unless such accident or disease shall have occurred through intemperance, immoral conduct, the unnecessary use of firearms, engaging in any dangerous sports or games, or by reckless and wilful conduct exposing himself to risks to which a carpenter and joiner is not usually liable. Nature of accident or disease.  
\$700 benefit.

2. Any free member, not disentitled according to rule, becoming partially incapacitated in conformity with the conditions specified in the previous clause, if the accident or disease from \$350 benefit.



which he is suffering is of such a character as to incapacitate him for life from earning full wages, shall be entitled to the sum of \$350. The word "wages" in this rule in all cases shall mean the ordinary rate of wages paid to carpenters and joiners in the town or district in which the accident occurs.

Cases in which the benefit must not be granted.

3. The accident benefit shall not be granted in cases where members may meet with an accident or be afflicted with any disease likely to result in early death: in all such cases the sick and funeral benefits shall apply. It shall not be paid for any disease, except those mentioned in the first clause of this rule.

Date when payable.

4. The total accident benefit shall be payable within six months, and the partial accident benefit within twelve months, after the member has been declared incurable by a professional man appointed by the E.C. or D.C., who shall fill up one of the forms of certificate attached to these Rules.

Disabled members may continue their membership.

5. Any member having received the total or partial accident benefit, and who is entitled to benefit in case of sickness, may continue to be entitled to sick and funeral benefit by paying in conformity with Rule 8, clause 1, subject to the conditions contained in the tabular form of Rule 8. Any member who has received the partial accident benefit, and is still able to follow his trade, although at a reduced rate of wages, if he produces a satisfactory medical certificate, proving that his constitution has not been impaired by the injuries which he has received, may be allowed to continue paying full contributions should he desire to do so, and be entitled to all benefits, with the exception of full accident benefit. He shall, however, if he meet with another accident which entirely incapacitates

him, be entitled to the sum of \$350, and after that be subject to the regulations stated in the first sentence of this clause. No member shall receive sick benefit for the complaint which entitled him to the accident benefit.

## RULE 39.

### Emigration Benefit.

1. When the cash balance of the Society, as shown in the last published Quarterly Report, amounts to \$21 and upwards per member, and there are 10 per cent of the members in receipt of unemployed benefit, as shown in the last published Monthly Report, all members who have been five years in the Society, are out of employment, and are not disentitled in accordance with tabular form, Rule 8, if they wish to emigrate, may apply to their Branch, who shall investigate the circumstances of their application, and if the E.C. are satisfied that the member is entitled to emigration benefit, he shall receive the sum of \$42. The benefit shall, in all cases, be paid within one month of the date on which it is proved, to the satisfaction of the E.C., that the claimant is entitled to it. Branch officers shall, as far as practicable, see that the cost of the member's passage is paid for out of the emigration benefit. No member shall be debarred from receiving the benefit on the ground that he has received an assisted or free passage. If any member who has received this benefit does not within eight weeks thereafter emigrate, he shall return to the Society the \$42 which he has received, or he shall not be entitled to any benefit until the same be repaid. No member to receive the benefit of this Rule more than once.

Conditions  
and amount  
of benefit.

## RULE 40.

### Superannuation Benefit.

When entitled and to what amounts.

1. Any member not disentitled to benefit in accordance with tabular form, Rule 8, who is fifty years of age, and who is incapable of earning the usual amount of wages of the locality in which he is employed, if he has been twenty-five years successively in the Society, shall be allowed \$2·80 per week for life ; and any member of the same age who has been eighteen years successively in the Society shall be allowed \$2·45 per week for life, if applied for.

Members not claiming the benefit.

2. Should a member who is more than fifty years of age continue to work at the trade and receive more than half the usual wages of the locality in which he is employed, he shall be required to conform to the trade regulations of that district, and he shall not receive superannuation benefit while so employed, but shall pay his usual weekly contributions, and be entitled to unemployed benefit, subject to the regulations made for its distribution and management.

Members working when receiving benefit.

3. After a member has been granted superannuation benefit he shall not be allowed to earn more than half wages, either by working for weekly wages or by jobbing for private individuals. If it be proved to the satisfaction of the Branch or the E.C. that a member in receipt of superannuation benefit is, by working at his trade, or by employing other persons who are working at the trade, earning more than half the usual wages of the locality in which he is residing, they shall have full power to suspend him from superannuation benefit until the amount he is earning becomes reduced to half the usual rate of wages. He shall be entitled to superannuation benefit irrespective of any income he may derive

from private means, or from any other trade or calling not connected with the Society.

4. Any member after having accepted the superannuation allowance shall never receive any other benefit except funeral benefit.

Superannuated members not to receive any other benefit.

### **RULE 41.**

#### **Funeral Benefit.**

1. On the death of any free member, not disentitled to benefit in accordance with tabular form, Rule 8, his widow, nominee, personal representatives, or nearest of kin, shall, on the production of a marriage certificate, or other satisfactory evidence, be paid the sum of \$84 to defray his funeral expenses.

Death of free members.

2. On the death of any member who has been six months in the Society, and not more than six weeks in arrears, \$24.50 shall be paid to his widow, nominee, personal representatives, or nearest of kin, on the production of a marriage certificate, or other satisfactory evidence.

Death of six months' members.

3. Any free member shall, on the decease of his lawful wife, receive the sum of \$35; \$49 to remain for his funeral expenses. No member to have more than \$84 as funeral benefit both for himself and wife. Any person leaving the Society after having received funeral benefit for his wife, and then re-joining, will not be again entitled to more than \$49 funeral benefit.

Death of member's wife.

Members leaving the society.

4. Should any member entitled to the funeral benefit die when at a distance from home, and his friends be unable to remove him to his home, the officers of his Branch, or of the nearest Branch to where he died, shall cause him to be decently interred; the expenses of his funeral not to exceed \$35; and should his widow, nominee, personal representatives, or nearest of kin apply for the surplus, it shall be paid by the officers of his Branch.

Death of members when at a distance from home.

**RULE 42.****Contingent and Benevolent Fund.**

For what  
purposes,  
and how  
applied.

1. All members shall be eligible to the benefits of this fund, which shall be used for the purpose of relieving cases of distress recommended by the Branches to and approved of by the E.C. or D.C. Also for the purpose of granting assistance to other trades applying for the same, and who, in the opinion of the E.C. or D.C., are deserving of support.

**RULE 43.****Equalisation of Funds.**

Subscrip-  
tions, when  
duc. Time  
and mode of  
equalisation.

1. There shall be an equalisation by the E.C. every twelve months (ending with the last meeting night in December) of that portion of the funds of the Society which has not been permanently invested, such equalisation to be in proportion to the number of members in each Branch.

**RULE 44.****Banking Money.**

Where  
banked.

Mode of  
banking.

1. Each Branch shall deposit its money in a public bank, or in a Post-office Savings Bank, and not in the hands of private tradesmen or private firms, except banking firms; the name of the bank to be transmitted to the G.O., and entered in a book for reference. All moneys in each Branch shall be banked in the names of five trustees; the signatures of three, at least, shall be requisite to the withdrawal of the same or any part thereof. Or it may be banked in the names of the officers for the time being, where such is absolutely necessary. After the first investment the treasurer or a trustee of each Branch shall bank its cash quarterly, or oftener,

if necessary. The name of the Society shall be given to the bank where the money is deposited. Name of society to be given to the bank,

## RULE 45.

### Members Removing from one Country to another.

1. Members who are compelled to cross the ocean in removing from one Branch to another shall be exempt from contributions while on their passage, but shall not be entitled to unemployed, sick, or superannuation benefits during the voyage. They shall be entitled to all benefits as soon as they arrive at their destination and deposit their clearance in the nearest Branch, provided that they are not suspended from benefits in accordance with Rule 8. Exemption.

2. Should there be no Branch in the locality to which a member emigrates he shall be entitled to the funeral and accident benefit only, if he pay, or cause to be paid during his absence, all amounts due to the Society, in accordance with Rules 8 and 9; but should he return, and not be more than six weeks in arrears, he shall immediately be entitled to all benefits. But if his contributions are not paid during his absence, he shall have no claim on the Society's funds until he produce a certificate of health, and, if his Branch think necessary, from such surgeon as the Branch may appoint, in which case the expense of such certificate shall be borne by the Society. He must also pay up all arrears within three months, and work one month from the time the said arrears are paid, and receive the average rate of wages acknowledged by the members of the locality in which he is working. Should he fulfil these conditions he shall be entitled to all the benefits of the Society. Paying up arrears.



## RULE 46.

### Misconduct of Members.

Members  
violating  
trade rules,  
&c.

1. It shall be competent for any Branch, at a special or quarterly meeting, to fine (the amount not to exceed \$14), suspend, or expel any member from the Society, upon satisfactory proof being given that such member has, by his conduct, brought the Society into discredit, wilfully violated the recognised trade rules of the district in which he is working, or has fraudulently received or misapplied the funds of the Society, or the moneys of any member or candidate entrusted to him for payment.

Members  
losing em-  
ployment  
through  
misconduct,  
&c.

2. Any member losing his employment through drunkenness or disorderly conduct shall not be entitled to unemployed benefit until he has again been in employment two months at the average rate of wages paid by the town in which he is working. Any member in receipt of unemployed benefit found imposing on the Society shall forfeit his unemployed benefit, and may be fined any sum not exceeding \$14, suspended, or expelled by his Branch. Any unemployed member omitting to sign the vacant book, for the purpose of evading the provisions of Rule 35, clause 1, shall be at once dealt with, the same as members who have drawn the sum of \$67·20.

Disorderly  
conduct  
while on  
unemployed  
benefit.

3. Any member being charged with disorderly conduct while on unemployed benefit, shall be summoned before the Branch or Committee, and, if found guilty, may be fined any sum not exceeding \$14, suspended, or expelled by his Branch.

Finding  
fault with  
members on  
unemployed  
benefit.

4. Any member finding fault with a member's conduct while on unemployed benefit, and not reporting him to the B.P. or B.S. of the Branch to which he belongs, shall be fined 35 cts.



5. Any member upbraiding another for leaving a situation and returning to it again (if he has done so to the satisfaction of his Branch), shall for each offence be fined 35 cts.

Upbraiding members for returning to work.

6. Any member making a false declaration of sickness, shall refund all moneys received, and be suspended from all the benefits of this Society for three months; and if so detected a second time, he shall be expelled from the Society.

Members making false statements of sickness.

7. Should any member while on the sick fund be seen intoxicated, or transacting any kind of business for profit or reward, he shall for the first offence be fined \$1.75, the second \$3.50, the third to be excluded. Any member knowing of a violation of this rule, and not reporting the same to the next Branch meeting, shall be fined 88 cts.

Misconduct of sick members.

8. Any member boasting of his independence towards his employer or employers, on account of being a member of this Society, shall for each offence be fined 88 cts.

Boasting to employers.

9. Any member receiving money to pay for a brother member, or for a person desiring or proposed to become a member, if he neglect to pay such moneys on the first Branch meeting after he received them, shall be fined 88 cts. for such neglect, and be responsible for the moneys paid to him, and the fines any member may incur through such neglect.

Neglecting to pay over proposition money.

10. Should any member refuse to pay the fines incurred, or the moneys intrusted to him as before-mentioned, he shall be deprived of *all benefit* till the same be paid into the Society, unless a satisfactory reason be given to the members on the following meeting night.

Refusing to pay fines.

11. Any member being convicted of dishonesty by a court of justice, or summoned meeting of the Branch, shall be at once excluded. Should

Convicted of dishonesty.

it be proved at any time to the E.C. or D.C. that such member was falsely convicted, he shall be reinstated into the Society by paying the whole of his arrears.

Causing  
quarrels, &c.

12. Any member causing a quarrel, swearing, or using abusive language, at any of the Society's meetings, shall for each offence be fined 35 cts.; should he continue disorderly, he shall be expelled the room for that evening, if necessary by force. And any member introducing topics not consonant with the Society's business, shall be fined 53 cts.

Censuring  
each other  
outside the  
society.

13. If any member censure another out of the Society's rooms for giving his opinion at any of its meetings, he shall be fined 35 cts. for each offence; and any member upbraiding another for receiving any of the benefits of the Society shall be fined 88 cts. for each offence.

## RULE 47.

### Members Defrauding, &c.

Punishment  
of defaulters  
and penal-  
ties.

1. If any officer, member, or any person whatsoever, by false representation or imposition, shall obtain possession of any moneys, securities, books, papers, or other effects of this Society, or having the same in his possession, shall withhold or misapply them, or shall wilfully apply any part of the same to purposes other than those expressed or directed by the rules of this Society, he may, on complaint being made by any person on behalf of this Society, be summoned before a court of justice, and if the court shall determine the complaint to be proved, it may adjudge and order him to deliver up all such moneys, securities, books, papers, or other effects, or to repay the amount of money applied

improperly ; and to pay, if the court think fit, a further sum of money as a fine, together with costs ; and, in default, the court may order the said person so convicted to be imprisoned, with or without hard labour.

## RULE 48.

### Volunteers and Militiamen.

1. Any member of this Society receiving an accident while on duty as a volunteer or militiaman, shall not be entitled to either sick pay or accident benefit for the said accident. Any member losing his situation through attending to the duties of a volunteer or militiaman, shall not be entitled to unemployed benefit until he has again been in employment four weeks.

When disentitled to benefit.

## RULE 49.

### Appeals of Members.

1. Any member or members of this Society finding himself or themselves aggrieved, or having any complaint against the officers or members of his Branch, may apply to the Branch Committee for redress. If he or they do not receive satisfaction, he or they may appeal to the next summoned meeting of the Branch. If not satisfied with its decision, he or they may appeal to the E.C., within three months, by giving to the secretary of the Branch a written notice of his or their intention so to do, or in default he or they shall be fined 88 cts. The E.C.'s decision shall be final, unless notice of appeal against their decision be given to the

Members appealing, and instructions to be complied with.

E.C. within one month thereafter ; and the G.C. shall hear all cases of appeal against the decision of the E.C., and decide thereon, the decision of the G.C. to be final. The G.C. and E.C. shall, when hearing the appeals of members, have power, if they think fit, to alter, amend, or modify any decision which may be appealed against. Neither a member appealing nor the B.S. shall furnish any other evidence to the E.C. than that heard before the Branch, and such member and B.S. shall submit the same to their Branch before sending it to the E.C. Any excluded member may appeal as above if he give notice to the B.S. of his intention. All members appealing shall send their appeals to the E.C. through the B.S. All provisions in these rules contained as to appeals of members shall apply also to persons claiming on account of members.

## RULE 50.

### Appeals of Branches.

Branches  
appealing  
and expen-  
ses incurred

1. Any Branch in which a majority of not less than two-thirds of the members present at a special summoned meeting differ from the decision of the E.C. may appeal to the next G.C. meeting, or to the Branches, against such decision, by forwarding their appeals through the E.C., together with a list of the members appealing. If the members of the Society or G.C. decide against the appeal of any Branch, the members who voted for such appeal shall pay all expenses incurred. The G.C. shall, when hearing the appeals of Branches, have power, if they think fit, to alter, amend, or modify any decision which may be appealed against.

2. Should any Branch give notice of appeal, in accordance with clause 1 of this rule, against a decision of the E.C. closing or suspending the said Branch, such closing or suspension shall not take effect previous to the appeal being decided, except in cases where Rule 28, clauses 3 and 4, have been violated, when the decision of the E.C. shall take immediate effect, notwithstanding the appeal.

Suspended  
or closed  
branches  
appealing.

## RULE 51.

### Salaries of Officers.

1. The Chairman of the Council, the E.C., and Sub-Committee shall, for each night of meeting, be paid 70 cts., together with the cheapest fare by omnibus or railway to and from the place of meeting. If it be necessary for the E.C. or Sub-Committee to hold day meetings, they shall receive their rate of wages, and \$1.40 per day as expenses. All expenses of the E.C. to be paid at the close of each meeting.

Executive  
Council.

2. The G.S. shall live at the General Office rent free, and shall be remunerated as the members may determine, but not less than \$21 weekly. The remuneration for such office assistance as may be required shall be determined by the E.C. For his attendance at each Executive Council meeting the G.S. shall be paid the sum of 70 cts., and the same for his attendance at Sub-Committees. For his attendance each day at General Council meetings and Compiling Committee meetings he shall be paid \$1.40 per day.

General  
Secretary.

3. The treasurer of the E.C. shall be paid the sum of \$56 per annum, payable quarterly.

Treasurer of  
the Council.

District  
Committees

4. The members of District Committees shall each be paid the sum of 50 cts. for every meeting.

Secretary to  
District  
Committee.

5. The District Secretary shall be paid \$56 per annum, and 50 cts. for his attendance at each committee meeting.

Delegates.

6. Any member delegated on the Society's business shall be allowed the same rate he is earning at the time, but not less than \$1.75 daily, Sundays excepted; but if necessary for members to travel on Sundays they shall be paid as for working days. Delegates when travelling shall be allowed the cheapest fare by omnibus or railway; and when delegated on business taking them three miles and upwards from their place of residence, they shall be allowed their dinners and \$2.10 per day as expenses, Sundays included; 70 cts. each shall be allowed to delegates for their dinners. Delegates within three miles of their place of residence shall be allowed their dinners and \$1.40 per day as expenses, Sundays excepted. Delegates who are required to cross the seas shall be allowed second cabin fare and their usual rate of wages whilst on the passage; they shall also receive \$1.05 per day for expenses, but no allowance for dinners during the voyage.

Branch  
officers.

7. The B.P., V.P., M.S., and D.K., or as many of those officers as are allowed in conformity with Rule 4, clause 1, in Branches numbering less than 40 members, shall be paid for each Branch or special meeting ... .. 12 cts.

From 40 to 99 members ... 18 cts.

„ 100 „ 199 „ ... 27 cts.

„ 200 „ 300 „ ... 35 cts.

For each committee meeting the B.P. shall receive 27 cts.

Check  
Steward.

8. The C.S. shall be paid, in Branches numbering less than 40 members, the sum of 12 cts. per night; from 40 to 49, 18 cts.; from

50 to 99, 27 cts.; from 100 to 199, 35 cts.;  
from 200 to 300, 44 cts.

The B.S. shall be paid quarterly, according to the following scale:—

		\$	c.
For 10 members (per quarter).....		2	19
„ 15 „ „ .....		2	45
„ 20 „ „ .....		2	89
„ 30 „ „ .....		3	59
„ 40 „ „ .....		4	64
„ 55 „ „ .....		5	78
„ 70 „ „ .....		7	00
„ 85 „ „ .....		8	23
„ 100 „ „ .....		9	19
„ 120 „ „ .....		10	50
„ 150 „ „ .....		11	82
„ 180 „ „ .....		13	30
„ 220 „ „ .....		14	88
„ 260 „ „ .....		16	37
„ 300 „ „ .....		17	85

For an intermediate number the salary must be paid in the same proportion; for example, for 135 members \$11.15 per quarter must be paid. The B.S. shall also be paid the same as other officers for attendance at committee and special summoned meetings.

9. The B.T. shall be paid by Branches numbering—

	\$	c.	
Under 30 members...	5	25	per annum.
„ 50 „ „ ...	8	75	„
„ 75 „ „ ...	12	25	„
„ 100 „ „ ...	15	75	„
„ 150 „ „ ...	19	25	„
„ 200 „ „ ...	21	00	„
200 or more ...	22	75	„

He shall also be paid the ordinary rate of wages for the time during which he is engaged in banking transactions.



Branch Auditors.	10. Auditors shall be paid as follows :—				
	All Branches having 50 members and				\$ c.
	under to pay each auditor .....				0 27
	51 members and under 75 members.....				0 41
	75	„	100	„	0 53
	100	„	125	„	0 65
	125	„	150	„	0 79
	150	„	175	„	0 94
	175	„	200	„	1 05
	200	„	225	„	1 17
	225	„	250	„	1 32
	250	„	275	„	1 46
	275	„	300	„	1 58

All Branch officers (Secretary included) who may be required to attend the auditing of the accounts shall receive the sum of 18 cts. each for their attendance.

Branch Referee. 11. The B.R., when required to attend Branch meetings upon business, shall be paid the same as other officers.

Branch Committee. 12. The B.C., or any member or other person summoned to give evidence before the B.C., shall receive the sum of 27 cts. each for every attendance.

Sick Stewards. 13. Sick Stewards shall be paid 18 cts. per week for each sick member.

Managing Committee. 14. The committee appointed for the management of trade movements shall receive 53 cts. each for every meeting. The Secretary of the Managing Committee, in districts numbering from one to three Branches, shall be paid 70 cts. for each meeting; from four to ten, 88 cts.; eleven and upwards, \$1.05 per meeting.

Strike Committee. 15. Members of Strike or Lock-out Committees shall receive each 53 cts. per day, in addition to their strike pay.

Strike Auditors. 16. Auditors appointed to examine strike sheets and books shall each receive 18 cts. per week for their services.

**RULE 52.****Alterations of Rules.**

1. All the rules herein contained shall be the rules under which the Society shall be worked and governed, and any rules formerly in force shall be entirely null and void ; provided always that no member shall be deprived of any right or privilege which he became entitled to under the code of rules which were in operation at the time when he joined this Society. Former rules annulled.

2. New rules shall be made when required, or the existing rules rescinded or altered if necessary, by the votes of the majority of those members who are present at special Branch meetings summoned for that purpose. Rules to be altered by members' votes.

3. At such special meetings no resolutions for the making, altering, or rescinding of a rule shall be voted upon unless such new rules, alteration, or rescission of a rule has previously received the sanction of the G.C. All propositions to receive sanction of G.C.

4. Branches requiring to make suggestions for alterations of rules at the sexennial meeting of the G.C. shall send their propositions in time to reach the G.O. on or before the 24th of April previous to the meeting of the G.C. Date for sending proposals to the E.C.

**RULE 53.****Dissolution.**

1. Whenever the number of members in this Society is reduced to thirteen, by deaths and by exclusions in conformity with rule, a majority of the remaining members may, in meeting assembled at the registered office, finally dissolve this Society ; and after discharging all debts and liabilities legally incurred in the Society's name, they may divide the funds among the whole of the members in equal proportions. Mode of dissolution.

*We, the undersigned members of the Executive Council of the Amalgamated Society of Carpenters and Joiners, hereby subscribe our names.*

JAMES S. MURCHIE, *Chairman.*

J. G. DAVIES.

THOMAS ORMEROD.

ROBERT VANSTON.

JAMES LILLEY.

RICHARD DAY.

JOHN A. STONE.

JOHN D. PRIOR,

*General Secretary.*

# FORM FOR DECLARING ON UNEMPLOYED BENEFIT.

*To the Secretary of the* *Branch of*  
*the Amalgamated Society, &c.*

*This is to certify that I*

*No.* *commenced signing the vacant book on*  
*the* *day of* *18* *and therefore*  
*declare myself on unemployed benefit.*

*Signed*

---

# FORM FOR DECLARING OFF UNEMPLOYED BENEFIT.

*To the Secretary of the* *Branch of*  
*the Amalgamated Society, &c.*

*This is to certify that I*

*No.* *have obtained employment, and resumed*  
*work on the* *day of* *18*

*Signed*

# FORM FOR DECLARING ON SICK BENEFIT.

Date

18

To the Secretary of the Branch of  
the Amalgamated Society, &c.

This is to certify that I

No.        residing at        am ill, and  
was unable to attend my employment on the  
   day of        18        and  
having been unable to work since that date, I  
declare on the sick benefit of the Society.

Signed

---

# FORM FOR DECLARING OFF SICK BENEFIT..

Date

18

To the Secretary of the Branch of  
the Amalgamated Society, &c.

This is to certify that I

No.        have recovered from my late illness, and  
was able to resume work on the        day of  
   18

Signed

FORM OF SURGICAL OR MEDICAL CERTIFICATE TO BE USED WHEN THE TOTAL ACCIDENT BENEFIT IS CLAIMED.

*I hereby certify that I have this day  
carefully examined  
a member of the \_\_\_\_\_ Branch, and  
I find that the said  
is suffering from the effects of*

*the nature of which is such as\* \_\_\_\_\_ to be likely  
to shortly terminate life. I am of opinion that he  
is\* \_\_\_\_\_ thereby for life rendered incapable of  
working at his trade as a carpenter and joiner.*

†

*Signed,  
Address,  
Date,*

---

\* Here insert the word "not" if required.

† The examiner can here insert any additional remarks which he may deem it desirable to make.

The statement relative to the probable duration of the claimant's life is not intended for publication.

FORM OF SURGICAL OR MEDICAL CER-  
TIFICATE TO BE USED WHEN  
THE PARTIAL ACCIDENT BENEFIT  
IS CLAIMED.

*I hereby certify that I have this day  
carefully examined  
a member of the Branch,  
and I find that the said  
is suffering from the effects of*

*the nature of which is such as\* to be likely  
to shortly terminate life. I am of opinion that he  
is\* thereby for life rendered incapable of  
earning full wages at his trade.*

†

*Signed,  
Address,  
Date,*

---

\* Here insert the word "not" if required.

† The examiner can here insert any additional remarks which he may deem it desirable to make.

The statement relative to the probable duration of the claimant's life is not intended for publication.



## TABLE OF BENEFITS.

---

Unemployed benefit for 12 weeks ...	\$3.50 per week.
„ „ for 12 „ ...	\$2.10 „
For leaving employment under circum- stances satisfactory to Branch, D.C., or E.C., if a member three months	\$2.63 „
For leaving when a member six months	\$5.25 „
Tool benefit, free members, to any amount of loss not exceeding \$140.00 in one claim.	
„ when a member six months, to amount of loss not exceeding	\$35.00.
Sick benefit for 26 weeks.....	\$4.20 per week.
„ so long as illness continues	\$2.10 „
Funeral benefit.....	\$84.00 „
„ when a member six months	\$24.50 „
Accident benefit :	
Members totally disabled .....	\$700.00.
„ partially „ .....	\$350.00.
Superannuation benefit for life :	
If a member 25 years .....	\$2.80 per week.
„ 18 „ .....	\$2.45 „
Emigration benefit .....	\$42.00
Benevolent grants according to circumstances in cases of distress.	

## TABLE OF OFFICERS, &amp;c.

Name of Officer.	Time of Election.	Abbreviations.
Branch President.	Each Quarter on * night	B.P.
Vice-President ...	„ „ „	V.P.
Branch Secretary.	Annually in December.	B.S.
Branch Treasurer.	„ „ „	B.T.
Check Steward ...	In March & September	C.S.
Money Steward...	In June and December.	M.S.
Sick Stewards ....	<i>Vide</i> Rule 10, clause 7.	S.S.
Branch Auditors..	Each Quarter on * night	B.A.
Committee-men...	In June and December.	B.C.
Branch Trustees..	Annually in December.	B.T.T.
Door Keeper .....	Each Quarter on * night	D.K.
Branch Referee...	Annually in December.	B.R.
District President.	„ June .....	D.P.
„ Secretary.	„ December..	D.S.
„ Committee	June and December ...	D.C.
„ Office ...	.....	D.O.
Executive Council	March and September..	E.C.
General Council...	Every third year in June	G.C.
Council Chairman	Annually in December.	C.C.
General Secretary	Annually in June .....	G.S.
General Office ...	.....	G.O.

## TABLE OF FINES.

	\$	c.
E.C. absent without satisfactory written apology .....	0	70
Chairman of Council, ditto .....	0	70
G.S. neglecting to issue Quarterly Report in a month .....	1	75
Ditto, neglecting to issue Yearly Report on or before April 20th .....	7	00
District Committee absent without satisfactory written apology.....	0	50
District Secretary neglecting to attend to the requirements of a Branch, or to forward reports to the G.O., any sum not exceeding .....	3	50
The B.P., V.P., B.S., C.S., M.S., D.K., late attendance at the branch meeting ...	0	09
Ditto absent without apology (B.S. excepted)	0	18
B.S. absent without apology and not sending key .....	0	35
B.S. for sending fraudulent report .....	7	00
B.S. neglecting to forward yearly or quarterly reports to the G.O., or neglecting to send members to situations when such have been offered, or neglecting to give one month's notice on resigning, for each offence .....	1	75
B.S. not giving an order on B.T. within 24 hours, in case of death.....	0	88

	\$	c.
B.S. neglecting to forward cause of death to G.S. ....	0	88
B.S. neglecting to send applications to open new Branches to the G.O.....	0	88
B.S. neglecting to send for or forward clearance within a fortnight .....	0	88
B.P. and B.S. neglecting to levy fines .....	0	35
B.S. neglecting to forward monthly report to the G.O.....	0	35
B.P. and B.S. neglecting to inquire into antecedents of candidates previously proposed in this Society .....	0	88
B.T. neglect of duty .....	0	53
B.R. neglect of duty.....	0	88
Officers lending funds.....	3	50
Officers neglecting to remit equalisation money.....	0	88
Old and new officers neglecting to attend on quarterly meetings .....	0	18
Branch officers leaving before close of meeting .....	0	18
Branch officers neglecting to deliver up keys to successors .....	0	35
C.S. and M.S. taking contributions except on meeting nights .....	0	88
S.S. neglecting any duties.....	0	18
S.S. not attending branch meeting to report .....	0	35
Auditors neglecting their duties .....	0	88
Branch Committee-men failing to attend ...	0	18
D.K. neglecting his duties.....	0	18

	\$	c.
Single members neglecting to give notice of marriage to B.S. ....	0	88
Members bringing the Society into discredit, violating trade rules, or fraudulently misapplying moneys, any sum not exceeding .....	14	00
Members declining to accept office .....	0	35
Members declining when proposed and seconded, if under fifty years of age.....	0	18
Members nominating candidates and failing to attend.....	0	35
Members proposing or seconding contrary to rule.....	3	50
Members knowing of objections to candidates and not stating them when they are proposed or admitted .....	3	50
Members in arrears of contributions, as per scale, Rule 8 .....	0	09
Members neglecting to clear off arrears annually .....	0	09
Members neglecting to attend summoned meetings or to send an apology.....	0	09
Members leaving summoned meeting without consent of B.P. ....	0	09
Members neglecting to give change of residence in writing to the B.S. ....	0	18
Members working and residing nearer to another Branch than his own and not giving notice within a month to the B.S.	0	88
Members writing or calling on B.S. at his work .....	0	88
Members censuring each other concerning the Society's business .....	0	35

	\$	c.
Members upbraiding each other for receiving benefits .....	0	88
Members upbraiding each other for leaving work and returning .....	0	35
Members finding fault with members' conduct on unemployed benefit and not reporting it.....	0	35
Members not attending Branch meeting when in receipt of unemployed benefit...	0	18
Members boasting of their independence to their employers, each offence .....	0	88
Members failing to give notice to B.S. within three months in cases of appeal .....	0	88
Members neglecting to pay proposition moneys of candidates for admission at the next Branch meeting .....	0	88
Members causing a quarrel.....	0	35
Members introducing business unconnected with the Society.....	0	35
Members receiving unemployed benefit imposing on the Society, or guilty of disorderly conduct, any sum not exceeding	14	00
Members on travel not giving notice to B.S. in three days after finding employment, for each day's neglect .....	0	18
Members not giving notice to B.S. of recovery from sickness .....	0	35
Members when receiving sick benefit getting intoxicated, or transacting business, first offence \$1 75cts., second offence .....	3	50
Members knowing of violation of sick rule and not reporting it .....	0	88













	RULE.	CLAUSE.	PAGE.
General Council—not to be absent from duty ..	29	3	63
"    to be General Trustees .....	29	4	63
General Office—where situate .....	1	1	7
"    removal of ditto .....	1	1	7
"    increase of business .....	28	13	60
General Registration of Members .....	31	7	68
General Secretary—nomination and election....	13	5	30
"    to institute law proceedings	31	2	67
"    C.C. and G.S. may appoint special delegations .....	30	1	65
"    hours of business .....	31	1	66
"    to be under the control of E.C.	28	13	60
"    when resigning .....	31	10	69
Honorary members.....	7	..	17
"    "    entrance, &c. ....	7	1	17
Land—how purchased .....	29	7	65
Legal proceedings by order of the E.C. ....	28	4	57
Levies .....	28	5	58
Levies to meet emergencies .....	9	..	21
"    for local purposes .....	9	3	22
"    general .....	9	2	21
"    general .....	9	1	21
London and Tyne District Delegate Meetings ..	10	1	26
Members defrauding, &c. ....	47	..	94
"    removing from one country to another..	45	..	91
"    admission and qualification .....	6	2	15
"    how admitted .....	6	5	16
"    "    .....	6	6	16
"    refusing to admit .....	6	4	16
"    making false declarations .....	6	8	17
"    conditions of re-entrance .....	6	3	15
"    when free to all benefits .....	6	7	17
"    when entitled to strike pay .....	34	2	75
"    visiting other Branches .....	4	10	13
"    disorderly, not admitted.....	24	1	49
"    votes, how recorded .....	5	3	14
"    knowing of a vacancy .....	32	7	71
"    employment for .....	17	17	40
"    "    .....	17	12	37
"    sent to work, cheapest fare allowed....	35	4	80
"    on strike, sent away to work.....	34	6	78

	RULE.	CLAUSE.	PAGE.
Members refusing work .....	32	3	69
„ wishing to travel.....	32	5	70
„ not to call on or write the B.S. at his work .....	32	16	73
„ changing their address .....	32	17	73
„ going abroad .....	17	24	42
„ emigrating .....	32	13	72
„ getting married .....	32	19	73
„ boasting of independence, &c. ....	46	8	93
„ quarrelling, &c. ....	46	12	94
„ censuring and upbraiding .....	46	13	94
„ convicted of dishonesty .....	46	11	93
„ dying when away from home.....	41	4	89
„ leaving the trade.....	10	2	24
„ nominating for funeral benefit .....	32	11	71
Minutes of G.C. meeting .....	31	8	68
Misconduct of Members.....	46	..	92
Moneys intrusted to Members for payment .....	46	9	93
„ „ „ .....	46	10	93
Money, &c., Trustees to give up when required..	21	2	45
Money—how disposed of by Trustees .....	21	1	45
„ how banked, and with what security ..	44	1	90
Monthly, Quarterly, and Annual Reports .....	31	5	63
„ „ „ when issued .....	31	5	63
Monthly Report—contents of.....	28	14	61
„ state of trade, &c. ....	17	6	35
„ „ .....	31	3	67
„ American .....	27	8	55
Name, Objects, and Constitution .....	1	..	7
Neglected Correspondence of the B.S.....	18	1	43
„ „ of the G.S. or E.C. ..	28	16	61
„ „ American D. C'mittee .....	27	9	55
Neglected and Fraudulent Reports .....	31	6	68
New Branches.....	2	..	8
Non-free Members and Vacant Book .....	33	1	74
„ „ Strike Pay .....	34	2	75
No Speaking after decision .....	4	11	13
Notice of Lost Tools given to Branch and Police	32	8	71
Objects of the Society .....	1	2	7
„ „ not to be set aside .....	29	2	63
Preface .....	..	..	3

	RULE.	CLAUSE.	PAGE.
Printing Reports, to be contracted for .....	28	17	61
Property obtained through the E.C. ....	17	8	36
"                    "                    " .....	32	20	74
Punishment for Fraud .....	47	1	94
Quarterly and Yearly Reports .....	31	4	67
"      Reports—when due .....	17	7	36
Referee of the Council, election .....	13	8	31
Registrar's Certificate .....	..	..	102
Remittances from Branch to Branch and to E.C. ....	28	3	57
Removal of Officers.....	14	..	31
"      General Office .....	1	1	7
"      the Chairman from Office .....	14	1	31
"      any Member of the E.C. or G.C. from office .....	14	1	31
"      any Officer for neglect, &c. ....	14	3	32
Reward for Stolen Tools .....	25	2	49
Rules—now and previously in force.....	52	1	101
"      how made and altered .....	52	2	101
"      to be sanctioned by the G.C. ....	52	3	101
"      how altered.....	29	6	64
"                    " .....	28	1	56
"                    " .....	31	8	68
"      when silent.....	4	3	11
Salaries and allowances to officers, &c. ....	51	..	97
Scafaring Members shipwrecked .....	35	8	81
"      "      losing tools .....	36	4	83
"      "      sick.....	37	4	85
Sick Benefit.....	37	..	83
"      date of notice.....	32	10	71
"      amount due .....	37	1	83
"                    " .....	37	2	84
"      when it should be paid.....	23	4	48
"      how much entitled to in one year ..	17	14	39
Sick Members out after hours .....	32	14	72
"      paid in advance .....	23	1	47
"      going from home .....	17	18	40
"      going into the country .....	37	3	84
"      to report every fortnight .....	32	15	73
Sickness—doubtful cases .....	4	8	13
Sick Stewards to report to B.S. once a week....	23	5	48
"      to give up all books, &c. ....	23	5	48



	RULE.	CLAUSe.	PAGE.
Sick Visiting—how often and when .....	23	1	47
„ in special cases .....	23	2	47
„ „ in special cases .....	23	3	48
Signing Vacant Book or Answering Roll Call ..	32	1 & 2	69
Societies—how admitted .....	3	..	9
Society's funds not to be lent .....	17	25	42
Special Audit when necessary .....	28	5	58
„ by order of the E.C. ....	28	5	58
„ on the removal of a B.S. ....	22	2	47
Special Delegations to be appointed by the E.C.	28	10	60
Special Terms of Admission .....	3	..	9
Stolen Tools, B.C. may offer reward .....	17	21	41
Strike Expenses and Accounts.....	34	4	76
Strike Pay—when entitled .....	34	2	75
„ how affected by temporary work....	34	5	77
Strikes not allowed without sanction of the E.C.	28	9	59
Strikes—when closed by the E.C. ....	28	9	59
Summoned Meetings .....	5	..	13
„ „ how conducted .....	5	1	13
„ „ in large towns.....	5	2	14
„ „ in cases of emergency ....	17	22	42
Superannuation Benefit.....	40	..	88
„ „ granted by the E.C. ....	28	7	58
„ „ amount entitled to .....	40	1	88
„ „ and half wages .....	40	2	88
„ „ „ „ .....	40	3	88
„ „ conditions of acceptance .....	40	4	89
Surgeon—appointment, &c. ....	4	5	11
Suspension from Work .....	35	2	79
Table of Benefits .....	..	..	107
„ Fines .....	..	..	109
„ Officers, &c.....	..	..	108
Time lost in banking .....	21	3	46
Tool Benefit.....	36	..	82
„ how obtained .....	36	1	82
Tool Claims not to be paid in money .....	36	2	82
Tools Borrowed and Lost .....	26	3	82
„ to be safely put away .....	32	8	71
Trade Movements—how conducted.....	26	1	50
„ Auditors' duties.....	26	3	51
„ Managing Committee .....	11	1	25

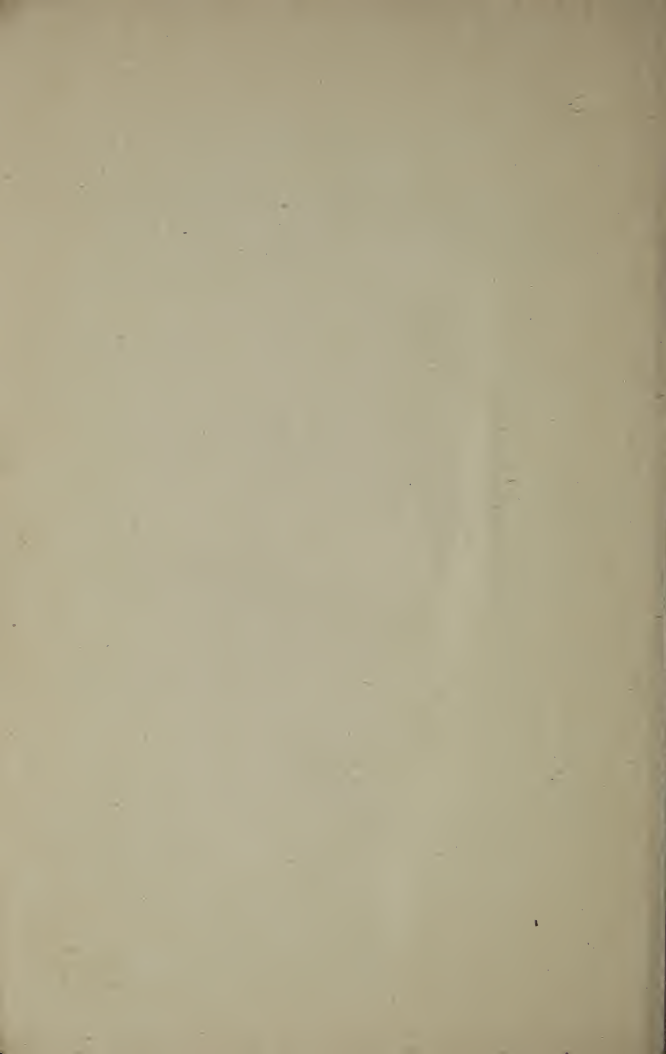
	RULE.	CLAUSE.	PAGE.
Trade Movements—Election of Managing Committee .....	11	2	26
„    Strike or Lock-out Committee .....	11	3	26
Trade Privileges .....	34	..	75
„    .....	28	9	59
„    three months' notice required..	34	1	75
Trade, Strike, or Lock-out Committee—how conducted .....	26	..	50
Trade Union Acts—returns to be made .....	28	19	62
„    „    „    .....	31	9	69
Travelling Cards—how granted .....	35	6	81
„    how made out .....	17	17	40
„    power of the B.P. ....	15	6	33
„    to be given up .....	32	6	70
Treasurer of the Council—by whom appointed	13	6	31
„    „    to be a householder	28	15	61
„    „    to receive and pay all moneys.....	28	15	61
Treasurer's authority for paying money .....	20	3	44
Treasurer—security required from .....	20	2	44
„    fortnightly settlement with .....	19	3	43
„    to produce cash, &c., at Audit.....	20	2	43
„    to give up all books, &c. ....	20	6	45
Trustees—Election of Branch .....	10	10	25
Unemployed Benefit .....	35	..	78
„    „    amount due .....	35	1	78
„    „    when entitled .....	35	3	80
„    „    extent of .....	17	13	38
„    „    for members on travel .....	17	17	40
United Trade Committees—formation .....	11	6	27
„    „    duties .....	26	4	51
Upbraiding and finding fault with members {	46	4	92
{	46	5	93
Vacant Book .....	33	..	74
„    and List of Shops—how kept .....	33	1	74
„    hours of signing .....	33	1	74
„    omitting to sign .....	17	15	30
„    when exempt from signing .....	35	2	79
Vice-President's to take minutes .....	16	1	33
Volunteers and Militiamen .....	48	..	95

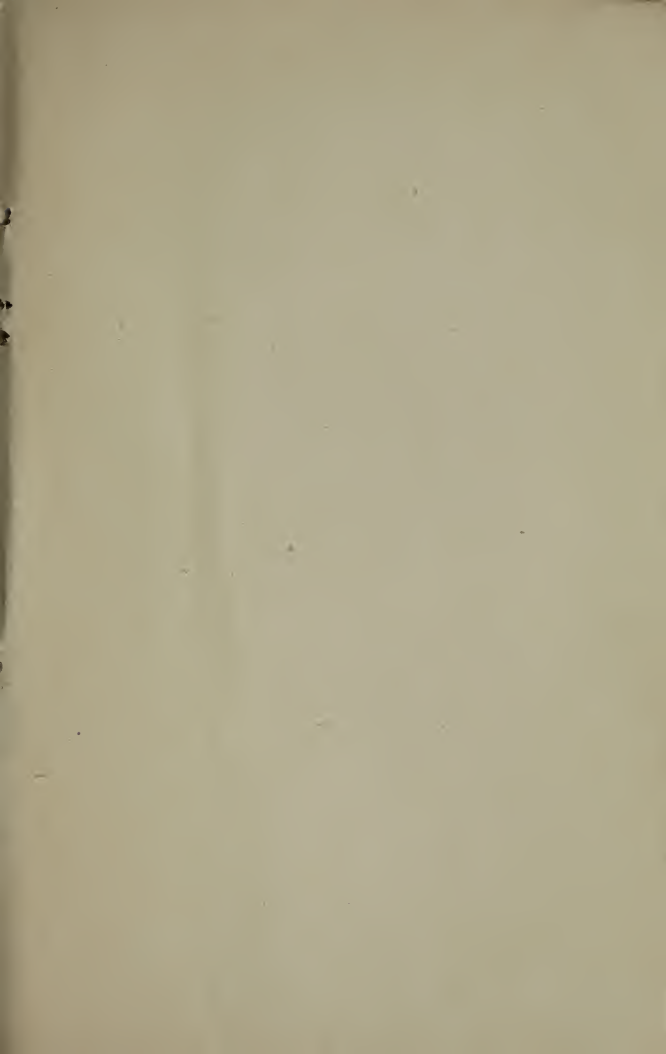
	RULE.	CLAUSE.	PAGE.
Votes of the Members—how recorded .....	17	5	35
„ recorded for G.S. ....	28	12	60
„ of the E.C. in Monthly Report .....	28	14	61

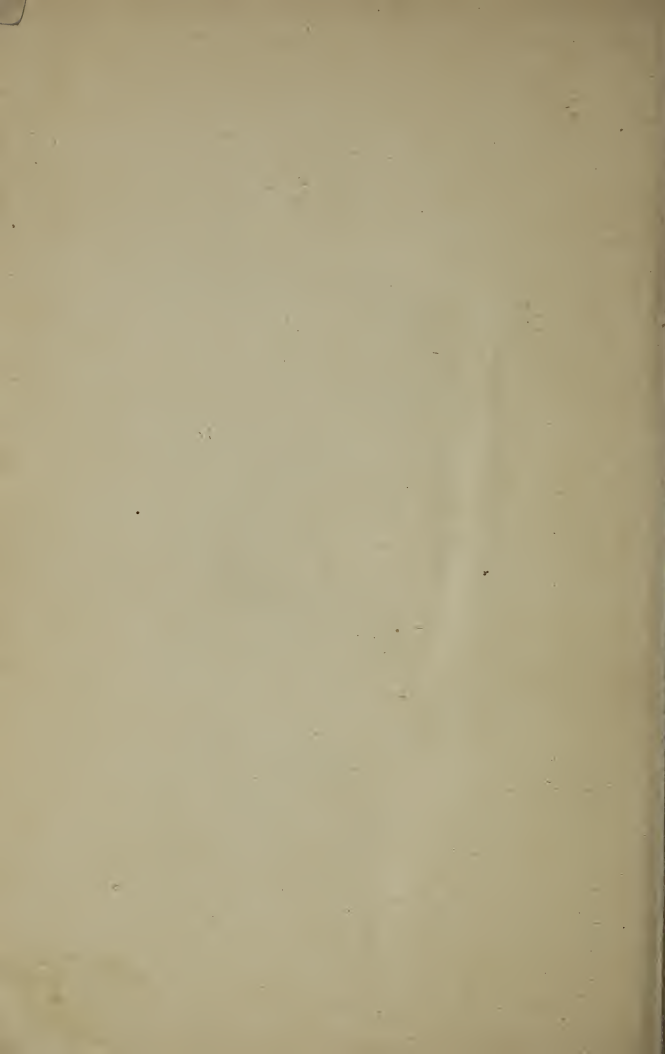
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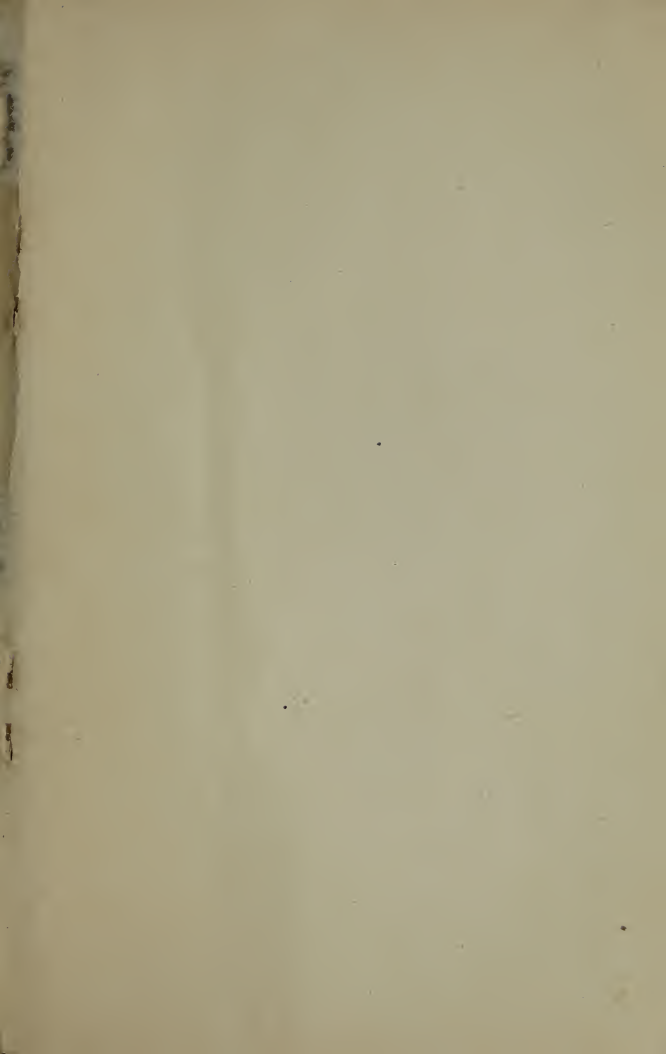
GENERAL SECRETARY.

GENERAL OFFICES,  
 95, Brunswick Street,  
 Ardwick Green,  
 Manchester.

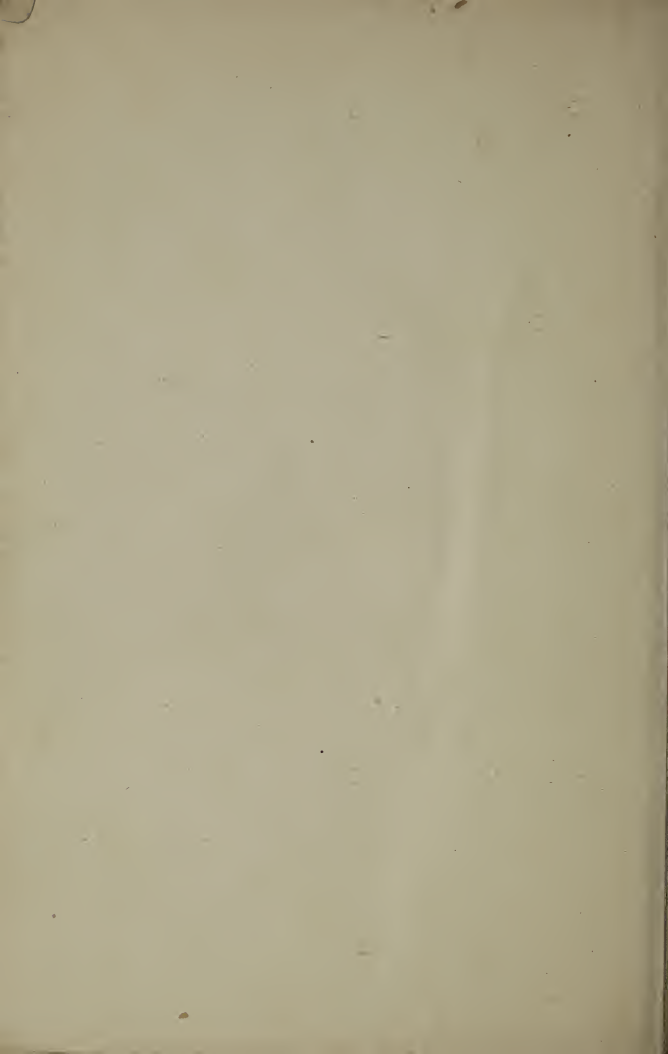


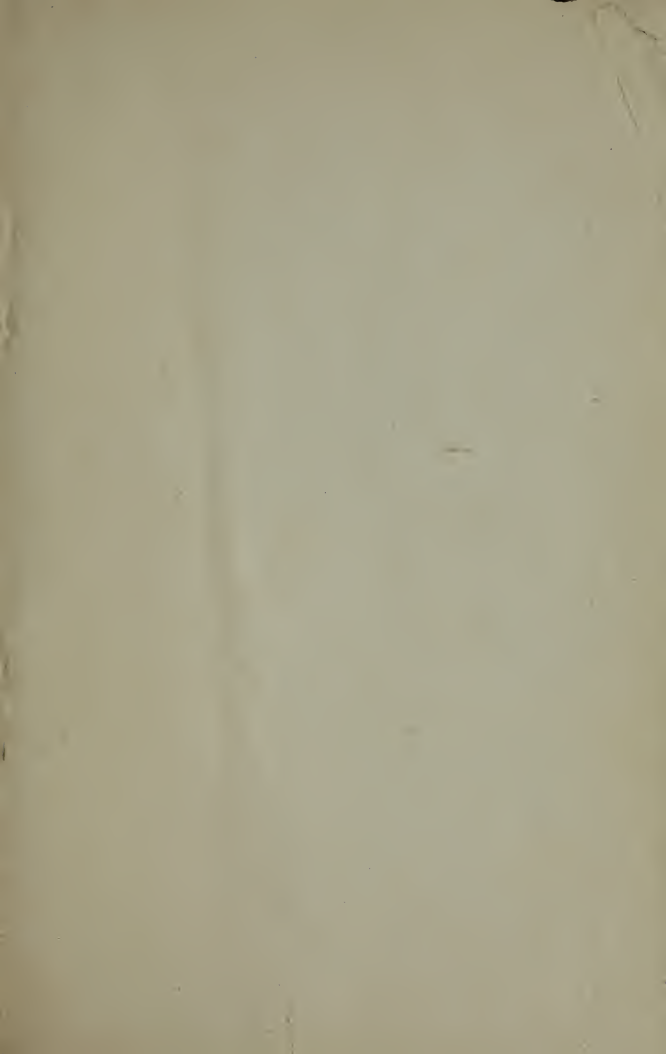














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